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| **DATE:** | Thursday, August 8, 2019 |
| **TIME:** | 6:30 PM – 8:30 PM |
| **LOCATION:** | 41 Tesla, Irvine  |

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**Minutes – IEEE Orange County Section Executive Committee Meeting**

1. **Networking 6:00pm-6:30pm**
	1. Meet-n-greet / Food / Sign-in - Done
2. **Call Meeting to Order – 6:30pm**
	1. Secretary Quorum Status – Secretary \_18\_Attendees: 17 Members, 1 Guest
	2. Groups represented: CSULA, Product Safety, Nano42, CSUF, Chapman, CS
	3. Introduction of attendees (if time permits) – Done
	4. Approve Minutes from previous month(s) – Moved and approved

 <http://sites.ieee.org/ocs/section-meeting-minutes/>

* 1. Approve Agenda **–** Moved and approved
1. **Section Business**
	1. Chairman’s opening remarks –

**- 2019 Goals statement:**

 Have a professional development activity – t**arget update: Fall 2019 to better match student interest and schedules. – Behavioral Interviewing Workshop to be given by Raja – likely September**

 Have a STEM event –

 Focus on Operational Excellence, best practices in chapter ops

 Maybe a file repository, Templates, Marketing strategies

* 1. Follow up Action Items from last meeting(s)
		+ Gora to regularly highlight chapters who have not reported –
		+ **Gora to hold a training meeting on the use of vTools –**
		+ **Sponsor package – 2nd draft completed**
		+ **Reminder to file reports during the year and not wait till end.**
	2. Treasurer’s report
		+ Section Ledger –
		+ Outstanding Funding Requests – -
1. **Updates (Check** [**www.e-lynx.org**](http://www.e-lynx.org) **or search the web for the event or click the link for more info)**
	1. **Irvin - UCI Engineering Alumni planning a BBQ in Mason Park on August 25– joint with IEEE Section.**
	2. **Cyber Summit in planning for Foothill Section summit is called: Cyber-IE-Summit on Apr 18 2020**
	3. **Sustech conf update: OC Section to co-sponsor** (Apr 23-25, 2020).. **SPEAKERS NEEDED**

Steering Committee has a few open positions. If interested, talk to Charlie Jackson (Chair) or Gora Datta **Also Irvin Huang is the Chair in charge of Social Media Outreach – Location likely at Hilton DoubleTree in OC**

1. **OC Section and Committee Reports**
	1. Membership Development (**MD**) – **Arie**
	2. Corporate Relations – **Michael Fahey – suggestion taken to compile a list of companies, with CSUF help, to be used at a future career faire or for employment seeking purposes. In collaboration with UCI Continuing Education thinking of compiling a list of IEEE subject matter experts who could serve as CE instructors. Also with Computer Society a machine learning workshop is under consideration.**
	3. Educational Activities (**EA**) – Kumar
	4. 2020 International Conf – **Volunteers are needed to help OC get involved,.. Shirley Tseng on committee, looking for judges and all types of volunteers.**
	5. STEM Initiatives – .Kumar –
	6. Web events calendar [www.e-lynx.org](http://www.e-lynx.org) – Advertiser / Distribution updates – Nick- current advertisers include: UCI Continuing Education**.** ETAP 2019, Karich & Associates.
2. **University Student Branch Report**
	1. California State University Fullerton (**CSUF**) – **Octoberfest next – have tables for various clubs at CSUF where members are recruited. Also a hologram related project in the thinking stage.**
	2. University of California, Irvine (**UCI**) –
	3. Chapman University – (No report) – New school of engineering starting up.
3. **Affinity Groups**
	1. Consultant’s Network (CN) -
	2. Women in Engineering (WiE) –
	3. Young Professionals (YP) – Irvin
	4. CyberSecurity SIG – (Gora**) - A Tech talk with Webster U at CCPA Law**
	5. GameSIG -
4. **OC Chapters & Society Activities**
	1. Aerospace & Electronics Systems Society (AESS) – Chapman Ramesh Singh
	2. Communications Society /Signal Processing Society (COMSIG) –
	3. Computer Society (CS) **– Shirley – ACM happening soon**
	4. **Electromagnetic Compatibility Society (EMC) –**
	5. Engineering in Medicine and Biology Society (EMBS) –.**Monthly talks at IVWD**
	6. **Microwave Theory Tech / Electron Dev Jt Society(MTT/ED) -**
	7. **Joint Foothill/OC Sections Nanotechnology Council Chapter – Nick – Next seminar in October in UCI vicinity**
	8. Power and Energy Society/Industry Applications Society (PES/IAS) –
	9. Product Safety Engineering Society (PSES) – **Paul -**
	10. Robotics & Automation Society (RAS)
	11. Solid State Circuits –
	12. LMAG –
	13. **Vehicle Technology Society (VTS) Interest Group – Kay – Produced a top level newsletter / topic summary on Interconnected Vehicle Technology. Possible place to get access is IEEE OC Website. Gora to check.**
5. **IEEE National, Region, & Council Updates**
	1. IEEE Southern California Council (**ISC2**) – UPDATE---- **Brian –**
		* IEEE “TECH Talks” Speaker Forum – **Sept 7 IEEE/IET Joint event. Topic is Aerospace in the future.**
		* IEEE USA Gov’t Relations Committee –
		* **A larger funding proposal (from IEEE) is in process**
	2. **IEEE Foundation Activities: EPICS And GLOBE Labs (EAGL)":**
		* Report by Brian Hagerty**, (Previous)**
	3. Follow up – **Brian: Project underway with CSUF called ListoAmerica funded by EPICS funds.**
6. **New Business**
	1. New Funding Requests –
	2. **Guest Lawrence Tannas proposed a joint event with Society for Information Display SID Sept 26 at Holiday Inn Buena Park with topic Virtual Reality. This is a 1 day symposium. The idea was well received. IEEE would advertise in the e-lynx.**

**NEXT METTING – September 12, 2019 41 Tesla, Irvine**