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| **DATE:** | Thursday, June 13, 2019 |
| **TIME:** | 6:30 PM – 8:30 PM |
| **LOCATION:** | 41 Tesla, Irvine |

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**Minutes – IEEE Orange County Section Executive Committee Meeting**

1. **Networking 6:00pm-6:30pm**
   1. Meet-n-greet / Food / Sign-in
2. **Call Meeting to Order – 6:30pm**
   1. Secretary Quorum Status – Secretary \_\_Attendees: 15
   2. Groups represented: COMSIG, Computer Society, EMBS, PSES, YP
   3. Introduction of attendees (if time permits) – Done
   4. Approve Minutes from previous month(s) – Moved and approved

<http://sites.ieee.org/ocs/section-meeting-minutes/>

* 1. Approve Agenda **–** Moved and approved

1. **Section Business**
   1. Chairman’s opening remarks –

**- 2019 Goals statement:**

Have a professional development activity – t**arget update: Fall 2019 to better match student interest and schedules. Also working on a career development workshop maybe with a university career center….** OC One Stop interested in co sponsoring an event. **Note Salesforce has a facility in Irvine that is available for use**.

Have a STEM event – **Had one in May and hundreds attended** -

Focus on Operational Excellence, best practices in chapter ops

Maybe a file repository, Templates, Marketing strategies

**- Chapter 2018 / 2019 Rebates distribution update – The rebates were published and can be received via direct check from the Treasurer or via CB transfer.**

* 1. Follow up Action Items from last meeting(s)
     + Gora to regularly highlight chapters who have not reported –
     + **Gora to hold a training meeting on the use of vTools – next one is on 6/19 via web – topics are vtools and collaboratech**
     + **Sponsor package – 1st draft completed**
     + **Reminder to file reports during the year and not wait till end.**
  2. Treasurer’s report
     + Section Ledger –
     + Outstanding Funding Requests – -
     + **YP Seattle attendance – forms submitted and in review.**

1. **Updates (Check** [**www.e-lynx.org**](http://www.e-lynx.org) **or search the web for the event or click the link for more info)**
   1. **Sustech conf update:OC Section to co-sponsor** (Apr 23-25, 2020)

Steering Committee has a few open positions. If interested, talk to Charlie Jackson (Chair) or Gora Datta **Also Irvin Huang is the Chair in charge of Social Media Outreach**

1. **OC Section and Committee Reports**
   1. Membership Development (**MD**) – **This position is now open for a volunteer to staff**
   2. Corporate Relations – Michael Fahey ( No report)
   3. Educational Activities (**EA**) – Kumar (No report)

**Design thinking – High School student Summer camp at ATEP**

2020 International Conf – **Volunteers are needed to help OC get involved,**

* 1. STEM Initiatives – .Kumar – (No report)
  2. Web events calendar [www.e-lynx.org](http://www.e-lynx.org) – Advertiser / Distribution updates – Nick- current advertisers include: CORES/MC 2019, UCI Continuing Education**.** ETAP 2019, Karich & Associates.
  3. Note; Possible venue for IEEE meetings - Knobbe Martens' Irvine offices – check with Farhad. Also Saleforce Irvine.

1. **University Student Branch Report**
   1. California State University Fullerton (**CSUF**) – No attendees
   2. University of California, Irvine (**UCI**) – No attendees
   3. Chapman University – (No report) – No attendees
2. **Affinity Groups**
   1. Consultant’s Network (CN) - (No report)
   2. Women in Engineering (WiE) – (No report)
   3. Young Professionals (YP) – Irvin  **Boba nite held in June**
   4. CyberSecurity SIG – (Gora**) July talk in development. Cyber Summit in planning for Foothill Section summit is called: Cyber-IE-Summit on Apr 18 2020**
   5. GameSIG - **At UCI, annual event. Attendees develop games and pitch them to industry representatives**
3. **OC Chapters & Society Activities**
   1. Aerospace & Electronics Systems Society (AESS) – Chapman Ramesh Singh
   2. Communications Society /Signal Processing Society (COMSIG) –
   3. Computer Society (CS) **– (Art)** **Next two events in development**
   4. **Electromagnetic Compatibility Society (EMC) –**
   5. Engineering in Medicine and Biology Society (EMBS) –.**Talk held last month and one this month scheduled**
   6. **Microwave Theory Techniques / Electron Devices Joint Society(MTT/ED)**
   7. **Joint Foothill/OC Sections Nanotechnology Council Chapter – Nick – Next event in Fall in Irvine area.**
   8. Power and Energy Society/Industry Applications Society (PES/IAS) –
   9. Product Safety Engineering Society (PSES) – **Paul - Continue to meet regularly on 4th Tuesday**
   10. Robotics & Automation Society (RAS)
   11. Solid State Circuits –
   12. LMAG –
   13. **Vehicle Technology Society (VTS) Interest Group - Kay**
4. **IEEE National, Region, & Council Updates**
   1. IEEE Southern California Council (**ISC2**) – UPDATE---- **Brian – Next meeting is in San Diego 6/25**
      * IEEE “TECH Talks” Speaker Forum –
      * **Kay Das - newsletter entitled  "Top Level Briefs: Connected Vehicle/ 5G/ IoT” was overviewed**
      * IEEE USA Gov’t Relations Committee –
      * **A larger funding proposal (from IEEE) is in process**
   2. **IEEE Foundation Activities: EPICS And GLOBE Labs (EAGL)":**
      * Report by Brian Hagerty**, (Previous)**
   3. Follow up – **Brian: Project underway with CSUF called ListoAmerica funded by EPICS funds.**
5. **New Business**
   1. New Funding Requests –

**NEXT METTING – July 11, 2019 41 Tesla, Irvine**