IEEE ORANGE COUNTY SECTION- MEETING Minutes

DATE: Thursday, March 14, 2019

TIME: 6:00 PM – 8:30 PM

LOCATION: ATEP at IVC

Minutes – IEEE Orange County Section Executive Committee Meeting

I. **Networking 6:00pm-6:30pm**

    a. Meet-n-greet / Food / Sign-in

II. **Call Meeting to Order – 6:30pm**

    a. Secretary Quorum Status – Secretary __Attendees: 13

    Chapters Represented:

    b. Introduction of attendees (if time permits) –

    c. Approve Minutes from previous month(s) – Moved and approved

       http://sites.ieee.org/ocs/section-meeting-minutes/

    d. Approve Agenda **–** Moved and approved

III. **Section Business**

    a. Chairman's opening remarks –

    - 2019 Goals statement:

        Have a professional development activity – target March

        Have a STEM event – target April / May. Maybe robots,

        Focus on Operational Excellence, best practices in chapter ops

            Maybe a file repository, Templates, Marketing strategies

    - Chapter Rebates update – No update available – Raja to fess up.

    - BBQ – Rain delayed until April 13

    b. Follow up Action Items from last meeting(s)

       ☞ Gora to regularly highlight chapters who have not reported –

       ☞ **Gora to hold a training meeting on the use of vTools – two done and more at IEEE Area meeting on 3/23 at CSULB**

       ☞ **Sponsor package – 1st draft completed**

    c. Treasurer's report

       ☞ Section Ledger –

☞   Outstanding Funding Requests –

UCI IEEE SPAC & IEEE OC YP STEP update:
-They need $500 for $1500 total for their annual Student Professional Awareness Conference
-Networking dinner with majority students, some professors, some professionals/YPs on Wednesday April 17,630-9 on UCI campus
-IEEE YP has funding for partnership with students for $500 (STEP)
-Requested $250 from YP and asking OC match $250, with reimbursement from YP given back to OC later
-Asking $500 from YP means they want to see matching funds from OC section, so $250 means an even split between the two
-Formal request: $500 from OC section to be given to UCI IEEE for SPAC with $250 to be given back to OC once IEEE YP sends the funding post-event

☞   **Moved and approved to advance $500 to support SPAC with expectation that $250 will be returned after other sources contribute.**

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IV. **Updates   (Check www.e-lynx.org or search the web for the event or click the link for more info)**

  a. **Region 6, Southern Area to meet 3/23 at CSLB**
  b. **Sustech conf update:**

  o   2018 SUSTECH financial reporting
      ▪ OC Section was a financial co-sponsor supplying $1000 seed money.
      ▪ OC Section will receive $671.84 from SUSTECH2018 as the conf made a surplus
  o   There is no SUSTECH2019 (as the conference date is moving from fall to spring so 2019 is the gap year)
  o   2020 SUSTECH financial sponsorship
      ▪**MOVED and Approved**
      OC Section to co-sponsor $1000 towards SUSTECH2020 (Apr 23-25, 2020 @ Southern California)
  o   Gora was the Conference Vice-Chair for SUSTECH2018 and will continue to play the role for SUSTECH2020 as well
  o   SUSTECH2020 Steering Committee has a few open positions. If interested, talk to Charlie Jackson (Chair) or Gora Datta (Vice-Chair).

V. **OC Section and Committee Reports**

  a. Membership Development (**MD**) – **This position is now open for a volunteer to staff**

  --- Gora, An initiative is undeway with IVC and the private sector

  b. **Corporate Relations - This position is now open for a volunteer to staff**

  -- talks are continuing with IVC and Chapman regarding relationships.

  - Michael Fahy and Gora Datta to meet on 3/22 to discuss strengthening relation between IEEE OC & Chapman University.

  - Michael Fahy is looking into becoming the Chair of OC Corporate Relations committee.

c. Educational Activities (**EA**) – Kumar

> **Design thinking – High School student Summer camp at ATEP**
>
> 2020 International Conf – **Volunteers are needed to help OC get involved, see the website to sign up**

d. STEM Initiatives – .Kumar – **a contact person has been identified to access military STEM support.**

e. Web events calendar www.e-lynx.org – Advertiser / Distribution updates – Nick- current advertisers include: New advertiser: Karich & Associates. Continuing advertiser: UCI Continuing Education. **ETAP 2019 is new advertiser.**

VI. University Student Branch Report

a. California State University Fullerton (**CSUF**) – Rayleen Murrieta reported having held a micro mouse competition. Victor, Eric and Steve attended as well.

b. University of California, Irvine (**UCI**) – SPAC April 17 planned;

> Sunday Brunch held 3/10 with UCI IEEE at tables outside of Sam Woo's Express in Irvine
> - Outside tables were chosen to avoid wait time & higher cost of restaurant
>   - One person was not able to find us and complained to me after event via text but did not call during event
>   - Need IEEE flag or banner for clear presence in future
> .

c. Chapman University – Dean Fahey reported that the CS and EE departments are being developed. He wants to rejuvenate the IEEE Student chapter there. The CSUF students offered to support and work together.

VII. Affinity Groups

a. Consultant's Network (CN) -

b. Women in Engineering (WiE) –

c. Young Professionals (YP) – Irvin **Boba night getting 15+ IEEE members for the past 2 events**

d. CyberSecurity SIG – next talk planned for April

e. GameSIG - **At UCI, annual event. Attendees develop games and pitch them to industry representatives**

VIII. OC Chapters & Society Activities

a. Aerospace & Electronics Systems Society (AESS) – Chapman Ramesh Singh may help reinvigorate this chapter when he returns from sabbatical.

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b. Communications Society /Signal Processing Society (COMSIG) –

c. Computer Society (CS) – **ACM coming soon. IEEE OCCS & ACM March event: IEEE-USA President Tom Coughlin will be speaking on Mar 20th. See e-lynx.org**

d. Electromagnetic Compatibility Society (EMC) – **Paul H attends events on 4th Tue**

e. Engineering in Medicine and Biology Society (EMBS) – event in planning.

f. Microwave Theory Techniques / Electron Devices Joint Society(MTT/ED)

g. Joint Foothill/OC Sections Nanotechnology Council Chapter – Nick –**next event planned for 4/18 at CPP. Prof Yin from UCI to speak.**

h. Power and Engineering Society/Industry Applications Society (PES/IAS) –

i. Product Safety Engineering Society (PSES) – Paul

j. Robotics & Automation Society (RAS)

k. Solid State Circuits – Farhad

l. LMAG – **Nick presented on 3/9 at Northrup Grumman on air quality citizen science project.**

IX. IEEE National, Region, & Council Updates

a. IEEE Southern California Council (**ISC2**) – UPDATE---- **Brian**

☞ IEEE "TECH Talks" Speaker Forum –

☞ IEEE USA Gov't Relations Committee – **Gora:**

☞ **David Gonzalez to be webmaster, elections for 2020 officers to be held this Summer**

☞ **A larger funding proposal (from IEEE) is in process**

b. **IEEE Foundation Activities: EPICS And GLOBE Labs (EAGL)":**

☞ Report by Brian Hagerty**, (Previous)**

c. Follow up – **Brian: Project underway with CSUF called ListoAmerica funded by EPICS funds.**

X. New Business

a. New Funding Requests –

b. Other – **Mike Fahey--- DataFest to be at Chapman May 3-5.**

NEXT METTING – April 11, 2019 Location to be ATEP at IVC