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| **DATE:** | Thursday, February 14, 2019 |
| **TIME:** | 6:00 PM – 8:30 PM |
| **LOCATION:** | ATEP at IVC  |

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**Minutes – IEEE Orange County Section Executive Committee Meeting**

1. **Networking 6:00pm-6:30pm**
	1. Meet-n-greet / Food / Sign-in
2. **Call Meeting to Order – 6:30pm**
	1. Secretary Quorum Status – Secretary \_\_Attendees. 14 Represented: EMBS, IAS?PES,CS, Educational Activities, UCI, NanoCouncil
	2. Introduction of attendees (if time permits) –
	3. Approve Minutes from previous month(s) – Moved and approved

 <http://sites.ieee.org/ocs/section-meeting-minutes/>

* 1. Approve Agenda **–** Moved and approved
1. **Section Business**
	1. Chairman’s opening remarks –

**- 2019 Goals statement:**

 **Have a professional development activity – target March**

 **Have a STEM event – target April / May. Maybe robots,**

 **Focus on Operational Excellence, best practices in chapter ops**

 **Maybe a file repository, Templates, Marketing strategies**

**- Chapter Rebates update – A webex to be on 2/21, an eNotice to be sent**

**- BBQ in planning for Mason Park Feb 17 (rain delay) to March 10**

* 1. Follow up Action Items from last meeting(s)
		+ Gora to regularly highlight chapters who have not reported –
		+ **Gora to hold a training meeting on the use of vTools – two done**
		+ **Sponsor package – 1st draft completed**
	2. Treasurer’s report
		+ Section Ledger –
		+ Outstanding Funding Requests –none

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1. **Updates (Check** [**www.e-lynx.org**](http://www.e-lynx.org) **or search the web for the event or click the link for more info)**
	1. **Region 6, Southern Area to meet 3/23 at CSLB**
	2. **Add e-Lynx to subject line on distributions**
2. **OC Section and Committee Reports**
	1. Membership Development (**MD**) – Arie

--- Gora, An initiative is undeway with IVC and the private sector

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* 1. Educational Activities (**EA**) – Kumar

 **Design thinking – High School student Summer camp at ATEP**

BBQ and movie screening in planning –

 2020 International Conf – **Volunteers are needed to help OC get involved, see the website to sign up**

* 1. STEM Initiatives – .Kumar – **a contact person has been identified to access military STEM support.**
	2. Web events calendar [www.e-lynx.org](http://www.e-lynx.org) – Advertiser / Distribution updates – Nick- current advertisers include: New advertiser: Karich & Associates. Continuing advertiser: UCI Continuing Education. **ETAP 2019 agreed to advertise and is in e-Lynx 2/15 mailing.**
1. **University Student Branch Report**
	1. California State University Fullerton (**CSUF**) –
	2. University of California, Irvine (**UCI**) – SPAC April 17 planned; IEEE Sensors Council Student Chapter (not listed on SC homepage) has developed a website.
	3. Chapman University –
2. **Affinity Groups**
	1. Consultant’s Network (CN) -
	2. Women in Engineering (WiE) –
	3. Young Professionals (YP) – Irvin
	4. CyberSecurity SIG –
	5. GameSIG -
3. **OC Chapters & Society Activities**
	1. Aerospace & Electronics Systems Society (AESS)
	2. Communications Society /Signal Processing Society (COMSIG) – **Kay: Paper on connected cars submitted for Sept publication**
	3. Computer Society (CS) – **ACM coming soon**
	4. **Electromagnetic Compatibility Society (EMC)**
	5. Engineering in Medicine and Biology Society (EMBS) – next month event in planning.
	6. **Microwave Theory Techniques / Electron Devices Joint Society(MTT/ED)**
	7. **Joint Foothill/OC Sections Nanotechnology Council Chapter – Nick – Kick off event held at CSUF with 29 attendees on 1/30 and next event planned for 4/18 at CPP.**
	8. Power and Engineering Society/Industry Applications Society (PES/IAS) – **Juan Delgado: talk on 2/12. Regrouping chapter officers.**
	9. Product Safety Engineering Society (PSES) – Paul
	10. Robotics & Automation Society (RAS)
	11. Solid State Circuits – Farhad
	12. LMAG-
4. **IEEE National, Region, & Council Updates**
	1. IEEE Southern California Council (**ISC2**) – UPDATE---- **Brian**
		* IEEE “TECH Talks” Speaker Forum –
		* IEEE USA Gov’t Relations Committee – **Gora:**
		* **Foothill Section provided startup funding. OC Section matching funds of $1000 moved and approved.**
		* **David Gonzalez to be webmaster, elections for 2020 officers to be held this Summer**
		* **A larger funding proposal (from IEEE) is in process**
	2. **IEEE Foundation Activities: EPICS And GLOBE Labs (EAGL)":**
		* Report by Brian Hagerty**,**
	3. Follow up – **Brian: Project underway with CSUF called ListoAmerica funded by EPICS funds. Check out the IEEE The Institute article. http://theinstitute.ieee.org/members/ieee-groups/epics-in-ieee-teams-up-with-nasa-program**
5. **New Business**
	1. New Funding Requests –
	2. Other – **Ok to pay IEEE YP Conference related expenses**

**NEXT METTING – March 14, 2019 Location to be ATEP at IVC**