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| **DATE:** | Thursday, October 11, 2018 |
| **TIME:** | 6:00 PM – 8:30 PM |
| **LOCATION:** | ATEP-IVC Room #114 **Lansdowne Rd.** and **College Dr. (***formerly***Hope Dr.)** |

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**Minutes – IEEE Orange County Section Executive Committee Meeting**

1. **Networking 6:00pm-6:30pm**
	1. Meet-n-greet / Food / Sign-in
2. **Call Meeting to Order – 6:30pm**
	1. Secretary Quorum Status – Secretary -- **Entities represented: 14 Attended. PSES,**

**PES, CS, YP, CSUF**

* 1. Introduction of attendees (if time permits) –
	2. Approve Minutes from previous month(s) – Adopted

<http://sites.ieee.org/ocs/section-meeting-minutes/>

* 1. Approve Agenda – Approved
1. **Section Business**
	1. Chairman’s opening remarks – **Raja polled the attendees on the question of having future ExCom meetings at ATEP and all in attendance agreed it was more convenient and let’s have future meetings there.**
	2. Follow up Action Items from last meeting(s)
		* Gora to regularly highlight chapters who have not reported –
		* **Gora to hold a training meeting on the use of vTools**

**Webex training to be arranged for financial tools, use of the vTools event facility to create event notices makes filing the required event report trivial.**

**See Vtools event notices/reports webex – October 17, 4pm**

* + - ***Sponsor package***

**Gora working on a package similar to one published on e-lynx that will describe the benefits of businesses sponsoring the IEEE OC Section for use by members to solicit sponsors**

* 1. Treasurer’s report
		+ Section Ledger – **It was noted by the Chair that Chapter rebates will be distributed after chapter reporting has been checked over the next month.**
		+ **It was also reported that one e-lynx advertiser sent in the ad fee.**
		+ Outstanding Funding Requests

 - Austin Conference reimbursement (Future Leaders Forum)

- **A check for $620 was provided to YP chair for past expenses**

1. **Updates (Check** [**www.elynx.org**](http://www.elynx.org) **or search the web for the event or click the link for more info)**
	1. Sustech 2018 Long Beach November 11, 2018 <http://ieee.org/sustech>
		* OC Section as a sponsor
		* Committee volunteers
2. **OC Section and Committee Reports**
	1. Membership Development (**MD**) – Arie

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* 1. Educational Activities (**EA**) – Kumar
		+ - * BBQ and movie screening in planning for early October
				* 2020 International Conf planning progressing
	2. STEM Initiatives – .Kumar
	3. **The IEEE Southern Area Section will meet at LMU on November 10**
	4. Web events calendar [www.e-lynx.org](http://www.e-lynx.org) – Advertiser / Distribution updates – Nick- current advertisers include: Webster U - Cybersecurity; UCI Continuing Education; Lighthouse Consulting;
1. **University Student Branch Report**
	1. California State University Fullerton (**CSUF**) – **Southern Cal Edison sponsored a meet and greet and is offering mentorships. The chapter is lining up industry speakers for their events.**
	2. University of California, Irvine (**UCI**) –
	3. Chapman University –
2. **Affinity Groups**
	1. Consultant’s Network (CN) -
	2. Women in Engineering (WiE) –
	3. Young Professionals (YP) – Irvin **Rising Stars event to be in Jan 2019. Several students expressed interest in attending. Irvin to coordinate a funding request.**
	4. CyberSecurity SIG
	5. GameSIG -
3. **OC Chapters & Society Activities**
	1. Aerospace & Electronics Systems Society (AESS)
	2. Communications Society /Signal Processing Society (COMSIG)
	3. Computer Society (CS) – **No events to be scheduled in Nov or Dec.**
	4. **Electromagnetic Compatibility Society (EMC)**
	5. Engineering in Medicine and Biology Society (EMBS)
	6. **Microwave Theory Techniques / Electron Devices Joint Society(MTT/ED)**
	7. Power and Engineering Society/Industry Applications Society (PES/IAS)
	8. Product Safety Engineering Society (PSES)
	9. Robotics & Automation Society (RAS)
	10. Solid State Circuits –
	11. CSV Connected vehicles – Update by Kay
4. **IEEE National, Region, & Council Updates**
	1. IEEE Southern California Council (**ISC2**) – UPDATE---- Brian
		* IEEE “TECH Talks” Speaker Forum – **None planned soon**
		* IEEE USA Gov’t Relations Committee – **Gora visited the IEEE USA at their Washington headauarters.**
	2. **IEEE Foundation Activities: EPICS And GLOBE Labs (EAGL)":**
		* Report by Brian Hagerty**, Brian to connect with CSUF re EPICS opportunities**
5. **New Business**
	1. New Funding Requests –
		* + - OC Micromouse PACE – **Further work needed to document actual expense and seek to partition among sources**

**NEXT METTING – November 8, 2018**