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| **DATE:** | Thursday, May 10, 2018 |
| **TIME:** | 6:00 PM – 8:30 PM |
| **LOCATION:** | 41 Tesla, Irvine, CA 92618 |

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**MINUTES – IEEE Orange County Section Executive Committee Meeting**

1. **Networking 6:00pm-6:30pm**
   1. Meet-n-greet / Food / Sign-in
2. **Call Meeting to Order – 6:30pm**
   1. Secretary Quorum Status – Secretary -- 17 attending. Quorum established.
   2. Introduction of attendees (if time permits) – Welcomed 4 OCC Students.
   3. Approve Minutes from previous month(s) – motion for approval. Passed

**http://sites.ieee.org/ocs/files/2018/05/OC-ExCom-Minutes-2018-04-12-rev-2.pdf**

* 1. Approved Agenda

1. **Section Business**
   1. Chairman’s opening remarks
   2. Follow up Action Items from last meeting(s)
      * Raja, Gora: Find a chair for an OC Section STEM Committee
        1. DONE – Kumar Ramajayam
      * Gora: Prepare a draft 2018 budget for the section and circulate
        1. DONE. Motion to approve 2018 budget passed.
      * Gora to regularly highlight chapters who have not reported
      * Gora to hold a training meeting on the use of vTools for report submission.
   3. Treasurer’s report
      * Section Ledger; Section Status relative to budget
      * Outstanding Funding Requests
        1. YP funding request of 3/8/2018 $2060 – This item put into the budget and Irvin will allocate to the various YP activities.
        2. GameSIG requested $500 Seed on 4/12 – Motion to approve $250 passed.
        3. YP requested $350 for micromouse on 4/12 – Allocated within $2060
        4. Brian requested $90 reimbursement for Region 6 OpCom expenses on 3/25/18 -- Done
2. **Updates (Check** [**www.elynx.org**](http://www.elynx.org) **or search the web for the event or click the link for more info)**
   1. Gora called for participation: 2018 IEEE Volunteer Leadership Training Program (VoLT)
   2. Sustech 2018 Long Beach November 11, 2018 <http://ieee.org/sustech>
      * OC Section as a sponsor
      * Looking for paper submission, Committee volunteers
   3. Sixth JPL/Mars Rover Update & LA/OC Society Expo on Sat, Sept 16, 2017
   4. Kumar needs part time Engineering instructors at Golden West Community College to also collaborate with Bytes & Bots Labs for class projects. [rkumar@byteandbots.com](mailto:rkumar@byteandbots.com)
3. **OC Section and Committee Reports**
   1. Membership Development (**MD**) – Arie -- Not updated.
   2. Educational Activities (**EA**) – Kumar to attend meet on Intel 2012 conference and report to IEEE OC.
   3. Professional Activities Committees for Engineers (**PACE**) –
   4. Awards – (July 1, 2018 deadline for nominations)
   5. Corporate Outreach – Arie
   6. Academia Outreach -
   7. STEM Initiatives –
      * University HS volunteers needed or May 19th C-Stem event – Motion to allocate $500 passed. Raja needs judges and clean up crews. Raja to collaborate with Kumar on STEM activities.
      * UCR [Try Engineering Summer Camp](https://tryengineeringcamps.ieee.org/): <https://tryengineeringcamps.ieee.org/>
   8. Webmaster – Russell Hunter
   9. Web events calendar [www.e-lynx.org](http://www.e-lynx.org) – Advertiser / Distribution updates – Nick- current advertisers include: Encorps; Webster U Cybersecurity; UCI Continuing Education; Lighthouse Consulting; EMC+SIPI 2018 Event.
4. **University Student Branch Report**
   1. California State University Fullerton (**CSUF**) –
      * Made presentation to request $2000 funding toward PCB printer
      * Resolved to work directly with Kumar to print PCBs on his printer
      * Students to further flesh out proposals based on feedback
      * Students to work with Irvin to consolidate micromouse proposals and come up with a proposal for PACE funding.
      * Action item: Send officer info and file reports
   2. University of California, Irvine (**UCI**) –
   3. Chapman University –
   4. UC Irvine – many events underway
5. **Affinity Groups**
   1. Consultant’s Network (CN) -
   2. Women in Engineering (WiE) –
   3. Young Professionals (YP) – Irvin – For July YP conference attendance, motion to allocate $350 passed.
   4. CyberSecurity SIG
   5. GameSIG
6. **OC Chapters & Society Activities**
   1. Aerospace & Electronics Systems Society (AESS)
   2. Communications Society /Signal Processing Society (COMSIG)
   3. Computer Society (CS) - ComSoc
   4. **Electromagnetic Compatibility Society (EMC)**
   5. Engineering in Medicine and Biology Society (EMBS)
   6. **Microwave Theory Techniques / Electron Devices Joint Society(MTT/ED)**
   7. Power and Engineering Society/Industry Applications Society (PES/IAS)
   8. Product Safety Engineering Society (PSES)
   9. Robotics & Automation Society (RAS)
   10. Solid State Circuits – Farad updated activities, free admission to conference offered to new IEEE members
7. **IEEE Region Updates**
   1. IEEE Southern California Council (**ISC2**) – Gora updated that the officers have been defined. Also, Foothill Section will join San Diego and OC Sections today.
      * Review & Discuss ISC2 By-Laws and Chapter.
      * IEEE “TECH Talks” Speaker Forum – Next one scheduled
      * IEEE USA Gov’t Relations Committee – in the works
8. **New Business**
   1. New Funding Requests – see above
   2. Other

**NEXT METTING – JUNE 14, 2018**