

# IEEE ORANGE COUNTY SECTION- MEETING MINUTES



**DATE:** Thursday, April 12, 2018

**TIME:** 6:00 PM – 8:30 PM

**LOCATION:** 41 Tesla, Irvine, CA 92618

## MINUTES – IEEE Orange County Section Executive Committee Meeting

### I. Networking 6:00pm-6:30pm

- a. Meet-n-greet / Food / Sign-in

### II. Call Meeting to Order – 6:30pm

- a. Secretary Quorum Status – Secretary confirmed a quorum existed. 16 Attending. 1 non-member
- b. Introduction of attendees. First time attendees included students from UCI
- c. Agenda approved.
- d. Review Minutes from previous month(s) – Motion approved to accept minutes as posted on section website: <http://sites.ieee.org/ocs/files/2018/04/OC-Excom-2018-03-08.pdf>

### III. Section Business

- a. Chairman's opening remarks – Chair absent, Vice Chair hosted the meeting
- b. Follow up Action Items from last meeting(s)
  - ☞ Raja, Gora: Find a chair for an OC Section STEM Committee
    - a) Candidate identified, need to confirm appointment
  - ☞ Gora: Prepare a draft 2018 budget for the section and circulate for review by email
    - a) Gora requests budget item input from chapters.
  - ☞ Raja, Gora, Nick: Send announcement to OC members re CICC 2018 in San Diego
    - a) Done, in e-lynx
  - ☞ Raja, Gora, Nick: Develop a protocol covering communications via the OC dist. lists.
    - a) Communications through OC section avenues should be for IEEE events, using mainly the e-lynx calendar
- c. Treasurer's report
  - ☞ Section Ledger; Section Status relative to budget
    - a) There is an operating account and a reserve account – approx. \$70k
    - b) Budget may be impacted negatively due to lack of timely reports by chapters
    - c) **A.I. Gora to regularly highlight chapters who have not reported on events.**
    - d) **A.I. Gora to hold a training meeting on the use of vTools**
  - ☞ Outstanding Funding Requests
    - a) YP funding request of 3/8/18 submitted for annual activities: \$2060

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## IV. Updates (Check [www.elynx.org](http://www.elynx.org) or search the web for the event or click the link for more info)

- a. OC Fairgrounds: IMAGINOLOGY <https://ocfair.com/events/imaginology/information/> April 13 - 15
- b. Sustech 2018 Long Beach November 11, 2018 <http://ieee.org/sustech>
  - ☞ CLAS is primary sponsor, OC Section to be a supporting sponsor
  - ☞ Looking for paper submission, Committee volunteers
  - a) **Motion made and passed to make available to Sustech \$1000 for contingency.**
- c. Sixth JPL/Mars Rover Update & LA/OC Society Expo on Sat, Sept 16, 2018
- d. OC Society of Women Engineers- Professional Development Conference 4/21/2018 Anaheim  
<https://www.eventbrite.com/e/professional-development-conference-you-have-arrived-tickets-44397246359>
- e. OC Maker Challenge 5/11/18 needs Judges: <http://www.ocmakerchallenge.com/judges.html>
- f. OCEC- (SPE) event on Industrial IOT's - Oil Field Automation 4/23/18
- g. IEEE Autonomous & Intelligent Systems (A/IS) – Hosted by Standards Association Webinar
- h. IEEE NAECOM (National Aerospace & Electronics Conference) July 23-26 Dayton OH

## V. OC Section and Committee Reports

- a. Membership Development (**MD**) – Arie  
Senior Member advancement clinic will be held April 22 at the Cal Poly Pomona campus, between 10 am and approximately 2 pm. RSVP: <https://events.vtools.ieee.org/m/44344>
- b. Educational Activities (**EA**) –
- c. Professional Activities Committees for Engineers (**PACE**) –
- d. Awards – (OC website calls for 2017 nominations)
- e. Corporate Outreach – Arie
- f. Academia Outreach -
- g. STEM Initiatives –
  - ☞ Micromouse Competition – April 22 @ Cal Poly Pomona.
  - ☞ University HS volunteers needed or May 19<sup>th</sup> C-Stem event
  - ☞ UCR Try Engineering Summer Camp: <https://tryengineeringcamps.ieee.org/>
- h. Webmaster– Russell Hunter
- i. Web events calendar [www.e-lynx.org](http://www.e-lynx.org) – Advertiser / Distribution updates – Nick
  - a) vTools event created to accept credit card payment from advertisers and one invoice has been paid this way so far.

## VI. University Student Branch Report

- a. California State University Fullerton (**CSUF**) – 15 members, elections completed, event speaker arranged; Planning future project to design an electric vehicle. Also some small projects planned to help with engagement. **A.I. Send officer info and file reports**

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- b. University of California, Irvine (**UCI**) – Have done soldering and Arduino workshops. Collaborating with TI and micromouse club on projects.
- c. Chapman University – 48 hr data hackathon involving 8 universities – GameSIG 5/5/2018
- d. UCI students attended and gave an update.

### VII. Affinity Groups

- a. Consultant's Network (CN) – Was attached to LA Council but now back to OC Section.
- b. Women in Engineering (WiE) –
- c. Young Professionals (YP) – Irvin .. Requested funding to build a micormouse to be owned by the Section and used for show and tell, hands on demos.
- d. CyberSecurity SIG – holding an event 4/18. **A.I Gora to write up NIST Exchange**
- e. GameSIG (GameSIG 2018 5/5/2018 <http://gamesig.org/> ) Michael made funding request of \$500. Efforts underway to take the GameSIG to the national stage.

### VIII. OC Chapters & Society Activities

- a. Aerospace & Electronics Systems Society (AESS) – No report
- b. Communications Society /Signal Processing Society (COMSIG) – Vice Chair reported progress.
  - ☞ May 1, 2018 Santa Ana “Full duplex, low power systems, for high throughput communication and computing platforms” Prof. Ahmed M. Eltawil, UCI
- c. Components, Packaging & Manufacturing Technology Society (CPMT) – Former chair moved.
- d. Computer Society (CS) - ComSoc - Gora reported progress
- e. Electromagnetic Compatibility Society (EMC) – No report
- f. Engineering in Medicine and Biology Society (EMBS) – Report included proposed May event.
- g. Microwave Theory Techniques / Electron Devices Joint Society(MTT/ED) – No report
- h. Power and Engineering Society/Industry Applications Society (PES/IAS) -
- i. Product Safety Engineering Society (PSES) – May 14 international conference
- j. Robotics & Automation Society (RAS) – No report
- k. Geoscience & Remote Sensing Society (GRSS) – (Not an OC Chapter)
- l. Other – Kay Das reported plans to talk on connected vehicles 5/8/18 as part of ComSIG

### IX. IEEE Region Updates

- a. IEEE Region 6, Southern Area Meeting UCLA 4/7/2018 Report – Rising Stars event promoted
- b. LA Council status – this council has been officially terminated.
- c. IEEE Southern California Council (**ISC2**) – Brian noted that leadership training is needed
  - ☞ IEEE “TECH Talks” Speaker Forum planned
  - ☞ Opening IEEE SoCal Council sponsored Technology Center locally

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☞ Establishing IEEE USA Gov't relations Committee, Visiting Wash D.C. 5/8

### X. New Business

#### a. New Funding Requests:

☞ YP budget item \$2060

- a) **Motions carried to fund YP micromouse build \$350 and GameSIG seed of \$500 both approved pending budget review**
- b) **Brian - \$90 for Region 6 OpCom, submitted 3/25/18**

#### b. Other

Floor is open to discuss any concerns or new initiatives or invited guests to address ExCom attendees

**NOTE:** For invited guests, notify (email) section secretary and CC chair and vice chair by email. If guest will be presenting to the ExCom, please inform section secretary to ensure guest is included in agenda.