Minutes of OC Section Meeting May 8, 2014
Northwest EMC, 41 Tesla, Irvine CA, 6:30 PM
Updated June 10, 2014

Attendee	Affiliation	Attendee	Affiliation
Dwight Borses	OCS Secretary	Dan Noel (Proxy For Wes Masenten)	OCCN
A Winson Brown	OCCS		
David Cheng	PACE Student Advisor	Anil Pattni	CMI
Gora Datta	OCS Vice Chair	Kumar Ramajan	RAS
Noah Flaun	OCS Past Chair	Victor Ratinoff	EMC
Brian Haggerty	PES/RAS/APS	Arti Roth	OCS Treasurer
Alex Koster	UCI Student Chapter	Ian Varley	PES
Reggie Little	CES	Hanli Zou	ComSig
Massimo Mitolo	OCS Chair		

The meeting was called to order at 6:52PM by the Chair, Massimo Mitolo, who then thanked Victor Ratinoff, EMC Chair, for hosting the meeting at the Northwest EMC venue.

Attendees introduced themselves by name and affiliation.

1. Massimo reported on the Region 6 Area Meeting. OCS presented two Section Congress SC2014 proposal recommendations: (1) IEEE financial support of author registration fees at conferences and (2) IEEE financial support of remote access to section and area meeting to facilitate participation of officers that cannot be physically present at meeting due to travel commitments.

Gora suggested that he could participate remotely while traveling, using his company Webex account. Dwight advised that Cisco Webex offers complimentary remote access for life for up to 3 people with their Basic Account. [https://signup.webex.com/webexmeetings/US/display_acquisition.html?TrackID=1031277&displayID=IDGTechNetwork&country=US]

2. Massimo reported Region 6 will cover Amsterdam Section Congress hotel expenses and airfare expenses up to $1,800 for either section chair or vice-chair attendance.

A motion to have OCS cover the balance of "reasonable" airfare expense was moved by Gora, seconded by Arti, voted upon, and passed.

3. The IEEE Member and Geographic Activities advised that OC's CPMT21 and RA24 are subject to dissolution for inactivity by November 2014 unless minimum meeting reports are submitted or revitalization effort is started. Kumar, RAS Chair, reported the chapter has no financial resources and has had no recent past meeting or events. Noah suggested having a RAS meeting immediately following the section meeting to reconstitute the chapter.

From http://cpmt.ieee.org/chapters-by-region-list.html **Orange County** Irvine, CA, USA http://sites.ieee.org/ocs-cpmt/	**Chair**: Robert Warren robert.warren@conexant.com	IEEE Region 6 Western USA
From http://www.ieee-ras.org/member-communities/chapters/section-chapters **Orange County Chair**: Robert Castano **Type of chapter**: Section Chapter **Affiliated society/societies**: Robotics and Automation Society		

4. Dan requested disbursement from the section of funds from the OCCN workshop as PayPal proceeds, less fees, were credited to the OCS account. Check #6604 was issued by Arti to Dan, payable to OCCN, in the amount of $1,806.18, the net proceeds from the workshop. Dan also reported issues with vTools which the chapter will investigate further and report upon.

5. Massimo reported that IEEE Autotestcon, a source of income for the section, will take place in Anaheim, Nov. 2-5, 2015 and run by Instrumentation and Measurement and Aerospace and Electron Systems Societies.

6. David has submitted a report just before the meeting on the April 19 Student Professional Awareness Conference (S-PAC) as UCSD. [This secretary has not received the referenced report]. Alex and David discussed need for section reimbursement of student chapter expenses and amounts between $200 and $500 were mentioned. The section reaffirmed its support for student activities, and advised that receipts would need to be submitted for reimbursement and written requests in advance of the section meeting would need to be requested for support of other activities. Noah advised that in the absence of an operating budget for 2014, a motion would be required to permit the reimbursement. Noah moved and Arti seconded the motion for student reimbursement, subject to the submittal of receipts and section treasurer review and approval. The motion passed. Noah further accepted the task of following up with Alex, as UCI Student Chapter Chair and OCS Student Representative, and to investigate what Region 6 resources might also be available for students.

7. Massimo made a general call for volunteers to support the section website, section newsletter, and guest relations. Noah stressed the need for the section to adhere to proper section procedures.

8. Kumar explained the RAS outreach process through C-STEM (computing, science, technology, engineering, and mathematics) events.

9. Gora discussed educational training outreach opportunities for displaced workers, ethical practices, and professional development.

10. A quantity of Western Digital Passport drives had been donated to the section by the manufacturer for use as student contest awards. The last disbursement of drives was to SSCS for their SoC (System on a Chip) student contest. Dwight committed to following up with SSCS chair Farhad Mafie to determine the status of remaining drives.

11. David requested that the section provide him with official IEEE certificate blanks for use in recognizing student contest winners at the upcoming student awards dinner.

12. The minutes from the April 1 General Section meeting were belatedly approved.

13. The June section meeting is scheduled on June 12, 2014.

The meeting was adjourned at 8:32 PM.

ADDITIONAL INFORMATION:

April Financials from CBRS Statement
      Starting Balance: $77,332.26 **Ending Balance:** $74,744.48
      Income: OCCN Workshop $1,860.00 less $53.82 PayPal fees **Net:** $1,806.18.
      Disbursements: 3 checks: $3,663 CK 6497; $557 CK 6494; $189.11 CK 6500 **Net** (4,409.11)

Section Meeting Sign-In Sheet
      A two page form will be available for attendees sign-in. The first page will have the names of the section officers and chapter chairs pre-printed. The second page will have blank spaces for chapter proxies and guests sign-ins. A proxy attending in place of the chair would indicate proxy status in the row corresponding to their affiliation on the first page, and would then fill-in and sign their name on the blank guest sheet.

                                                Respectfully Submitted,
                                                Dwight Borses, Secretary