Minutes of June 12, 2014 IEEE OC Section R60027 Meeting
Northwest EMC, 41 Tesla, Irvine CA, 6:30 PM

Attendees and Affiliation

Dwight Borses OCS Secretary, ComSig proxy

A Winsor Brown OCCS

John Collins EMBS

Noah Flaun OCS Past Chair

Brian Haggerty PES/RAS/APS

Reggie Little CES

Wes Masenten OCCN

Massimo Mitolo OCS Chair

Padman Nalenthiram AESS

Anil Pattni CMI

Arti Roth OCS Treasurer

Shirley Tseng ComSig, OCCN

Ian Varley PES

The meeting was called to order at 6:49 PM by the Chair, Massimo Mitolo, who noted that a quorum was reached, allowing conducting of business.

Massimo thanked, *in absentia*, Victor Ratinoff, EMC Chair, for Northwest EMC once again hosting the section meeting by providing the venue, and suggested an OCS award of appreciation should be considered for Victor and NW EMC for their generosity.

Attendees introduced themselves by name and affiliation.

a. Presentation and Adoption of this Agenda
Massimo presented the meeting agenda for approval. Noah asked that item 2, the RA24 re-launch and funding request, be removed and rescheduled for July. Noah then moved that the modified agenda be accepted and Wes seconded the motion. The motion passed and the modified agenda was accepted

b. Approval of May 8 Minutes, as emailed to chapter chairs
Wes Masenten moved and Noah Flaun seconded a motion to accept the May 8 meeting minutes as distributed by email. The motion passed.

c. Action Items
   1. Webex access for tonight's Jun 12 meeting while Gora is on travel
      Access not available at this time
   2. RA24 re-launch and funding request
      Tabled until July meeting
   3 OCCN vTools issues

      Wes indicated that the problems OCCN experiences are due to the group functioning in both Los Angeles and Orange County. OCCN did not file (on-line) 2013 reports.

      Brian Haggerty indicated that membership in adjoining sections is available and might be a solution to the tools problem.
   4. S-PAC and UCI Student reimbursement - OCS / Region 6 split
      Noah followed up with Alex Koster (UCI) and David Cheng (Student Advisor) and received no response from either, and none of the requested receipts have been provided. A payment of $5,000 had already been paid (check 6027006499, 12 May 2014, for the UCI Hackathon).
  5. WD drives - no 2013 remainders & new requests for 2014 based on section and chapters initiatives
      Massimo advised that chapters request any drives they might want directly from the WD Foundation and remove the section from responsibility of overseeing and managing the drives. It was commented that WD prefers dealing with a single individual. The suggestion was that chapters desiring drives coordinate together to have a single point of contact.
 6. Student award certificates
      Arti ordered 25 blank IEEE certificates at $4 each per David Cheng's request and had them sent to David. The section's CBRS account will be debited for the expense.

d. Discussion Items
Budget for balance of 2014

Arti presented a preliminary baseline budget, using the 2013 as the basis, which is a work in progress [see last page]. It will be further refined and re-presented at the next meeting for adoption. Arti further indicated that Region 6 officials indicated OCS is not under obligation to submit back reports for 2013 and should expect an estimated rebate of $15,000. [Significant development on the rebate transpired subsequent to the meeting, which will be elaborated on at the July section meeting.]

Listserve permission issues resolution

Noah reported that the issues are resolved and chapter chairs can once again email their announcements successfully.

[Back in April Noah added the new OCS officers to the two email lists, **IEEE-OC** (**general membership**) and **OC-EXCOM** (**governing body**) and set them up to post and receive emails.To contact the entire Orange County general membership, send an email to ieee-oc@ieee.org. To contact the governing body of the Orange County Section, send an email to oc-excom@ieee.org. To view account settings and make modifications for yourselves or other OC members, visit http://listserv.ieee.org]

Government relations

No report.

Industrial relations

Volunteers are needed. Massimo will send an email seeking volunteers for chapters

Contractor for web site and newsletter

Awaiting acceptance of 2014 budget

e. Reports

May section finance report

Capsule Financial report

March ending balance **$77,332.26.**

April disbursements	**$ 4,462.93**	May disbursements	**$ 5,257.68**
April income	**$ 1,875.15**	May income	**$ 14.75**
April ending balance	**$74,444.48**	May ending balance	**$69,501,55**

Chapter reports and requests - need to be submitted in advance as per call for reports

None received

f. Information Items

Massimo reported 52 new section members were added in May

Brian Haggerty suggested the need to develop a set of Best Practices for running the OC section

g. Old Business
h. New Business

Proposal for OCCS & OCS to promote Alf Wang presentation on Kahoot! (Game-based classroom response system for schools, universities, & businesses, https://getkahoot.com/) OCCS to handle arrangements

Section action awaits OCCS finalization of program.

i. Next Meeting -July 10
j. Adjournment

Meeting was adjourned at 8:50 PM

2013 BUDGET - IEEE Orange County Section

Budget Item Description	BUDGET 2014	ACTUAL
Income		
1.00 Contributions		
1.10 Received from Individuals		
1.20 Received from Corporations		
1.30 Received from Foundations		
Total 1.00 Contributions	0.00	
2.00 Program Revenue		
2.10 Meetings and Social Events		
2.40 Advertising -Non IEEE		
2.50 Conference Revenue		
2.60 Educational Activities		
2.70 Professional Activities		
2.71 Job Fair		
2.79 Professional - General		
Total 2.70 Professional Activities	0.00	
3.00 Other Receipts		
3.10 Rebate from IEEE HQ	15000.00	
3.20 Region Receipts		
3.34 IEEE HQ & Societies		
3.40 Interest	180.00	
3.70 Other Receipts		
Total 3.00 Other Revenue	15180.00	
Total Income	15180.00	
Expenses		
4.00 Program Expenses		
4.10 Meetings and Social Events		
4.11 Award Banquet	4000.00	
4.12 End of Summer Fest	2000.00	
Total 4.10 Meetings and Social Events Expense	6000.00	
4.20 Publication Expense	2000.00	
4.50 Conference Expense	2000.00	
4.60 Educational Activities		
4.69 Education - General		
4.61 IP Workshop		
Total 4.60 Education Activities Expense		
4.70 Professional Activities		
4.71 Job Fair		
4.79 Professional - General	500.00	
Total 4.7 Professional Activities Expense		
4.80 Student Activities	6000.00	
4.85 Grants and Awards	2000.00	

2013 BUDGET - IEEE Orange County Section

Budget Item Description	BUDGET 2013	ACTUAL
Income		
1.00 Contributions		
1.10 Received from Individuals		
1.20 Received from Corporations		
1.30 Received from Foundations		
Total 1.00 Contributions	0.00	
2.00 Program Revenue		
2.10 Meetings and Social Events		
2.40 Advertising -Non IEEE		
2.50 Conference Revenue		
2.60 Educational Activities		
2.70 Professional Activities		
2.71 Job Fair		
2.79 Professional - General		
Total 2.70 Professional Activities	0.00	
3.00 Other Receipts		
3.10 Rebate from IEEE HQ	16800.00	
3.20 Region Receipts		
3.34 IEEE HQ & Societies		
3.40 Interest	230.00	
3.70 Other Receipts		
Total 3.00 Other Revenue	17030.00	
Total Income	17030.00	
Expenses		
4.00 Program Expenses		
4.10 Meetings and Social Events		
4.11 Award Banquet	4000.00	
4.12 ARRA		
4.13 SSCS	1000.00	
4.19 Events - General		
Total 4.10 Meetings and Social Events Expense		
4.20 Publication Expense	5000.00	
4.50 Conference Expense	2000.00	
4.60 Educational Activities		
4.69 Education - General		
4.61 IP Workshop		
Total 4.60 Education Activities Expense		
4.70 Professional Activities		
4.71 Job Fair		
4.79 Professional - General	500.00	
Total 4.7 Professional Activities Expense		