

# Minutes of 10-Dec-2015 OC Section R60027

## Prepared 10-Jan-2016

**Attendees:**

Ahmadi Homi PSES Chair <homi\_ahmadi@yahoo.com>  
 Borses Dwight OCS Secretary <borses.d@gmail.com>  
 Datta Gora OCS Vice Chair <gora@cal2cal.com>; proxy for  
     Hagerty Brian RAS Chair; proxy for Brown Winsor  
     OCCS Chair  
 Flaum Noah OCS Past Chair <nflaum@ieee.org>  
 Huang Irvin <irvinbhuang@gmail.com>

Khabbaz Raja OCS Membership <raja.khabbaz.us@ieee.org>  
 Mitolo Massimo OCS Chair <mmitolo@gmail.com>  
 Neugebauer Colleen GameSIG <cneugebauer@ieee.org>  
 Ramajayam Kumar EDN Chair <rkumar@mathobotix.com>  
 Roth Arti OCS Treasurer <arti.richard@gmail.com>  
 Tseng Shirley <shirleytseng@earthlink.net>  
 Wilson Roser PES-IAS <expertengineer@cox.net>

1. **Presentation** and adoption of the present Agenda. Moved: Raga, seconded: Kumar; **adopted by vote.**
2. **Approval** of 12 Nov 2015 Meeting Minutes, as emailed to ExCom officers on Nov. 20. Moved: Raja, seconded: Arti; **approved** by vote.
3. **Action Items:** Add all Section members to ListServe to correct email distribution problems.
4. **Discussion Items: IEEE Young Professionals YP, Irvin Huang;**
  - 4.1 YP Expenses for 2015 are expected to be under \$400 and a request for OCS reimbursement will be made. YP 2015 meetings were reported Dec 14 using vtools and the L31 form online. **Section Response:** chapter and affinity group activity must be part of the section planning to receive section funding. Chairs must attend and provide information about their activities in advance for the section to consider possibility of financial support. This request is not in compliance with OCS procedures.
  - 4.2 David Huang, YP Co-chair, will be attending IEEE Rising Stars Conference and requests travel expenses for the conference. **Section Response:** The Nov.12, 2015 motion allocating OCS funds for Irvin's expenses will be available to be shared with David. That allocation was to match PACE reimbursement which would provide for a total of up to \$1,000, based on PACE reimbursement of up to \$500.

**5 Reports**

**5.1 Chair's report** None.

**5.2 Vice Chair's report: OC Section Awards & Gala Night**

Awards & Gala event was very successful with attendance over 110 individuals, 30% students/non-members. Dignitaries from the South West Area, Region 6, and other Southern California regions attended. Food and drink were plentiful.

**5.3 Treasurer's report.**

Nov opening balance **\$78,756.10**; closing balance **\$70,049.45**

**Awards & Gala Expense report** (submitted by Kumar; itemizations are available):

IEEE-OC Annual Award Expense Report			
Date	Item	Qty	Amount
11/21/2015	Event space at UCI University Club and Food - Deposit	1.00	\$2,692.00
IEEE-OC Annual Award Expense Report			
Date	Item	Qty	Amount
11/21/2015	Event space at UCI University Club and Food	1.00	\$3,662.50
11/21/2015	Amazon Gift Card	1.00	\$50.00
11/21/2015	Mathobotix Lego Build Activity for Kids	1.00	\$180.00
			<b>\$3,892.50</b>

**Outstanding Expenses:** Planning lunch and award checks

**Outstanding Income:** Possible PACE grant.

## 6 Information Items

**6.1 OFC 2016 Optical Fiber Communications Conference and Exhibition**, Technical Conference March 20-24, 2016, Exhibition March 22-24, 2016, Anaheim, California; IEEE Communications Society and IEEE Photonics Society are participating sponsors. OC section interested parties can contact: Bruce Worthman, [b.worthman@comsoc.org](mailto:b.worthman@comsoc.org)

**6.2 IEEE OC ComSig Chapter:** Power Allocation for Shared and Frequency Hopped Satellite Transponder; Speaker: Dr. Lan Nguyen, LinQuest Corporation, Tuesday, Dec 15, 2015 Social Hour: 6:00 p.m. Dinner: 6:30 p.m. Presentation: 7:15 p.m.; The Doubletree Club Orange County Airport, 7 Hutton Centre Drive, Santa Ana, CA, 92707-5794. RSVP at <http://oc-comsig.eventbrite.com/> Cost: First 15 early-birds (first-come-first-serve) are free! After that, \$20 for non-members with dinner, \$10 for IEEE members with dinner, \$5 for student-members with dinner, free for presentation only For information on current and future events, please visit Orange County ComSig chapter website <http://chapters.comsoc.org/>

**6.3 IEEE CPMT OC Chapter:** Tech Meeting, Advanced Underfill Solution, Guest Speaker: Rose Guino, PhD, Henkel Electronic Materials LLC, Tuesday, Dec. 15, 2015, 5:30 - 7:30pm, Broadcom Corporation, 5300 California Ave., Irvine, CA 92617 – Trestles in Bldg. 2 First Floor; RSVP: Visit <http://tinyurl.com/jf5tnaw> to RSVP

**6.4 IEEE Technology Management Council** transformed into the **Technology & Engineering Management Society (TEMS)** this past year. As a result, its membership is no longer comprised of societies participating in the council but the individual IEEE members signing for such membership. This is an opportunity to expand local section activities in the areas of technology and engineering management and related fields.

IEEE membership records indicate 16 members of the Technology and Engineering Management Society within the Orange County Section. This is a sufficient number to start a new chapter of TEMS. Other options include establishing a joint chapter with related societies.

If Orange County Section executives are interested, please contact **Kouros Goodarzi**, IEEE Technology & Engineering Management Society, IEEE Region 7 West Area Chair. [kgoodarzi@outlook.com](mailto:kgoodarzi@outlook.com). He is a part of a group of volunteers with TEMS more than happy to assist in any way possible.

**6.5 Nominate deserving engineering colleagues, peers, students and projects for the prestigious Orange County Engineering Council (OCEC) Annual Awards.** OCEC will be holding its 53rd Annual Honors and Awards Banquet on Saturday, February 27, 2016. Venue and time will be announced soon. OCEC is a nonprofit organization dedicated to enhancing the public image of engineers and scientists, and promoting the interactions among professional societies, engineering/scientific corporations and educational institutions in Orange County, and neighboring counties, in California. C.T. Bathala, "Bathala, Ct T@DOT" <[ct.bathala@dot.ca.gov](mailto:ct.bathala@dot.ca.gov)>Ph.D., P.E., F. ASCE, President Elect/VP Professional Societies, Orange County Engineering Council (OCEC), Phone (Cell) -- (949) 836-3 059 : [www.ocec.org](http://www.ocec.org)

**6.6 EnCorps STEM Teachers Program** ([www.encorps.org](http://www.encorps.org)), a nonprofit whose mission is to help science, technology, engineering and math (STEM) professionals get involved with deserving middle and high school students from under-resourced communities, provides opportunities organizations such as IEEE - Orange County Section to volunteer tutoring, help out in classrooms, and even pursue a second career as a science or math teacher in a high needs school. Bethany Orozco, Southern California Program and Recruitment Director [bethany@encorps.org](mailto:bethany@encorps.org) 310-293-9220

### 6.7 Annual Reporting and Rebate Requirements 2015: Due 15 March, 2016

All Section officers and Chapter/Affinity Group chairs will be contacted with a reminder that the following annual reports are required to be eligible for a rebate:

#### Meeting Activity

[http://www.ieee.org/societies\\_communities/geo\\_activities/required\\_reporting/meeting\\_form.html](http://www.ieee.org/societies_communities/geo_activities/required_reporting/meeting_form.html)

#### Current Officers

[http://www.ieee.org/societies\\_communities/geo\\_activities/required\\_reporting/officer\\_forms.html](http://www.ieee.org/societies_communities/geo_activities/required_reporting/officer_forms.html)

## **Financial Reporting:**

[http://www.ieee.org/societies\\_communities/geo\\_activities/required\\_reporting/financial\\_reporting.html](http://www.ieee.org/societies_communities/geo_activities/required_reporting/financial_reporting.html)

Geographic unit treasurers are responsible for recording the financial activity of their unit and any sub-units (Subsections, Chapters, and/or Affinity Groups) using NetSuite;

Original year-end bank statements and investment-account statements (not IEEE Concentration Banking and Investment Accounts) must be provided. Please upload copies of those documents via the **MGA Compliance Reporting web page**. <https://mgacompliancereporting.ieee.org/>

Financial activity should be accurately entered into NetSuite as soon as possible, but **no later than 15 March 2016**. **All other required reporting should also be completed by 15 March 2016**. This includes meeting and officer reporting, completing your financials in NetSuite, and submitting a year-end bank statement (not required for IEEE Concentration Banking and Investment Accounts).

Additional information available on **Annual Reporting:**

[http://www.ieee.org/societies\\_communities/geo\\_activities/required\\_reporting/DF\\_IEEE\\_MIG\\_MCT\\_64757](http://www.ieee.org/societies_communities/geo_activities/required_reporting/DF_IEEE_MIG_MCT_64757)

and the **2016 Rebate Schedule:**

[http://www.ieee.org/societies\\_communities/geo\\_activities/required\\_reporting/rebate\\_schedule.html](http://www.ieee.org/societies_communities/geo_activities/required_reporting/rebate_schedule.html)

**6.8** OCS' proposal titled **STEMbility** has been approved to receive a **\$4,900 grant** from EPICS in IEEE per Ray Alcantara email on Dec 17, 2015.

**6.9 Regions 4/5/6 Meeting** will be held in Las Vegas at the Excalibur Jan 29-31, 2016.

**6.10 The IEEE Board of Directors** will be meeting in San Diego, California, USA, for its series of meetings 10-15 February 2016, at the Manchester Grand Hyatt San Diego. The IEEE Member and Geographic Activities (MGA) Board Meeting will be held on Saturday, 13 February 2016.

## **7 Old Business**

### **7.1 Nominating Committee Status**

The slate of candidates for the 2016-2017 Term Section Officers are as follows. Only the Vice-Chair position is contested and will be subject to a vote.

**Chair: Gora Datta** <gora@cal2cal.com>

**Vice Chair: James Grise** <jamesgrise@yahoo.com>, **Irvin Huang** <irvinbhuang@gmail.com>

**Secretary: Raja Khabbaz** <raja.khabbaz.us@ieee.org>

**Treasurer: Arti Roth** <arti.richard@gmail.com>

**7.2 CSUF Student Concentration Banking Account required for OCS funding:** issue remains open

## **8 New Business**

**9 Adjournment.** Next Meeting is to be scheduled in February by OCS 2016 officers.