**IEEE OC Section R60027**

**12-May-2016 ExCom Meeting Minutes**

LOCATION: 41 Tesla, Irvine, CA 92618 (NW EMC building)

TIME: 6:00pm – 6:30pm (Network & Dinner); 6:30-8:30pm ExCom Meeting

WebEx: ~~Call in: 866-203-0920; Access Code: 871 803 0296;~~

~~Meeting No: 590 193 855~~

<https://ieeemeetings.webex.com/ieeemeetings/j.php?MTID=m9e207ce01ae47f85b7ac1cd58d794ad3>

Prepared By: Raja Khabbaz, OCS Secretary, email: raja.khabbaz.us@ieee.org

Attendees:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Position** | **Name** | **Position** |
| Gora Datta | OCS Chair | ~~Brian Hagerty~~ | ~~R6 Ed Chair~~ |
| Arti Roth | OCS Treasurer | ~~Wesley Masenten~~ | ~~OCEN~~ |
| James Grise | OCS Vice Chair | Shirley Tseng | OCCN |
| Raja Khabbaz | OCS Secretary | Harshad Parmar | EMBS |
| C.T. Bathala | OCEC | Brandon Young | Cyber Security SIG |
| Lan Nguyen | Com SIG | Art Schwarz | Cyber Security SIG |
| ~~John Collins~~ | ~~EMBS~~ | ~~Arie Shen~~ | ~~Guest~~ |
| Asad Abu-Tarif | OCCS | Irvin Huang | Young Professionals |
| ~~Roger Wilson~~ Hamid Sukar | PES-IAS  Proxy PES-IAS | ~~Paul Herrick~~ | ~~PSES~~ |
| ~~Homi Ahmadi~~ | ~~PSES~~ | Colleen Neugebauer | Game SIG |
| ~~Jonathan Calderon~~ | ~~CSUF SC~~ | Nick Massetti | E-Lynx Coordinator |
| ~~Doug Teeter~~ | ~~CSUF SC~~ | Megha Sod | Women in Engineer |
| Massimo Mitolo | OCS Past Chair | Kumar Ramajayam | STEM Chair |
| ~~Christine Rather~~ | ~~Listserv Manager~~ | Thuy Do | Guest |
| Michelle Shinto | Guest |  |  |

1. Presentation and adoption of the present Agenda. Moved: Arti Roth, Seconded: Massino Mitolo.
2. Approval of April 2016 Meeting Minutes, as emailed to ExCom. Arti Roth, Seconded: Kumar Ramajayam.
3. Chair Report and Update – Gora.
   1. Gora discussed transforming the OC Section with the goals he originally sought in the first meeting of 2016. Goal 1 is to grow the OC Section to 20k members by in 20 years. Gora illustrated how this can be accomplished if each member recruited one member and that member also recruited a member. OC Section is roughly 4,000 members. Gora gave a brief breakdown of IEEE’s history and the structure of IEEE. There are 10 Regions that make up IEEE with roughly 500k members. 6 of those Regions are in the US. Region 6 is the largest region. Each Region is made up of sections. OC Section is part of Region 6. One growth effort is also to continue commencing new Societies/SIGs. For instance Game SIG and Cyber Security SIG as well as starting the Women in Engineering Society are some examples of these efforts.
4. OCEC made a presentation and offered for OC Section to join OCEC as a corporation for $100/yr membership fee. A motion to vote for the OC Section to join was moved by Massimo and seconded by Nick. The motion was passed unanimously by present voting members.
5. **Budget Update** – by Arti Roth, Treasurer
   1. Below is the budget that was presented:
   2. Art moved motion to vote for approving the proposed budget. Lan seconded the motion. The budget passed unanimously.
6. OCS Stem Chair Update - Kumar Ramajayam
   1. MiniMAKEathon was successful in turn out. Did not get as much corporate sponsorship as anticipated. Marketed on FaceBook. Pictures and Videos available on FB [www.facebook.com/ieee.ocs](http://www.facebook.com/ieee.ocs). Encourage everyone to check it out and please “Like”.
7. 2016 Region 6 Awards – Update
   1. James and Harshad had a meeting. James is going to ask for an extension.
   2. Nominations are due May 21. See sites.ieee.org/OCS/awards.
8. E-Lynx – Update by Nick Massetti
   1. Will work with Corporate Liaison to develop value proposition. No formal updates on the site development.
9. Women in Engineering - Update
   1. Forms are being filled out to for an affinity group. Need members that have been with IEEE more than 6 months. Gora will assist Megha in processing the forms and finding members.
   2. Megha will see if EMC will sponsor.
   3. IEEE’s WE webpage focuses on EE and EC. Would be nice to see more diversity and inclusion of other engineering disciplines.
10. Cyber Security SIG Formalization
    1. Art gave an update on the newly formed Cyber Security SIG. They have had very good turnout at their meetings – averaging about 22 people per meeting. Also, their guest lectures/speakers have drawn in good numbers. Dr. Alice Silver from UCI will be speaking about cryptography. Currently there are roughly 120 members.
11. Young Professionals – 2015 Reimbursement Discussion – Irvin and Arti
    1. Irvin was seeking a reimbursement of $350 that was used in 2015 for young professionals’ and students’ meetings and events to purchase food and snacks. The food and snacks at these events helped recruitment and retention. Irvin has submitted receipts with his request. Normally, retroactive reimbursements are not allowed. The ExCom voted unanimously to grant Irvin’s request. This is a one-time exception, and will not be allowed moving forward.
12. 2016 OCS STEM Chair Report – presented by Kumar Ramajayam
    1. MiniMAKEathon – April 16-17
       * Golden West College is suppling USB Drives.
       * Irvine Valley College pledge $3k to sponsor any students from Irvine Unified and Laguna Unified.
       * Olakia has pledged $200.
       * Still severely short on funds. Will ask IEEE OC Section for financial assistance in the estimate amount of $5,000.
13. 2016 Region 6 Awards
14. E-Lynx – Update by Nick Massetti
    1. Nick is working on E-Lynx with Paul Wesling. Nick updated the group that the website is being created in WordPress which will allow it to have multiple editors, be responsive, be compatible with mobile devices, and assist with search engine optimization. The email with the update from Paul to Nick is attached to these meeting minutes.
15. OC Student Chapter Update – Jonathan
    1. OC Chapter representatives were not present. No update was given.
16. Technology and Engineering Management Society (TEMS) Technical Chapter.
    1. TEMS currently does not exists in OC Section. IEEE wants to open an OC Chapter. Looking for 5-7 members. Brian gave us some insight on IEEE’s intuitive to create a MBGE (master’s in business general engineer). Contact Gora if you would like help start a TEMS chapter.
17. Women in Engineering
    1. Last meeting’s update was: Gora would like the section to start an WIE Affinity Group. Megha will consider being the chair for the WIE Affinity Group. She currently participates in her employers WIE group. Gora will assist in the process to setup the group.
    2. James emphasized the importance of an affinity group dedicated to women in engineering. Megha was not present to updated us on whether she will be the chair. Gora can update us upon his return.
18. IEEE Events – Updates

* OCCS has monthly meetings are on 4th Saturday
* Gameshowcase will be on May 14, 2016
* YP meets with UCI’s IEEE club monthly for a “boba” get together.
* Stem – Mars virtual reality
* October innovation week

1. Meeting was adjourned

**Next meeting:** Thursday,June 9, 2016 at 6:00PM PT.

**For Questions and/or Corrections please contact me at:**

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