

**IEEE OC Section R60027**  
**10-March-2016 ExCom Meeting Minutes**

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LOCATION: 41 Tesla, Irvine, CA 92618 (NW EMC building)  
 TIME: 6:00pm – 6:30pm (Network & Pizza); 6:30-8:30pm ExCom Meeting  
 WebEx: Call in: 866-203-0920; Access Code: 871 803 0296;  
 Meeting No: 590 193 855

<https://ieeemeetings.webex.com/ieeemeetings/j.php?MTID=m9e207ce01ae47f85b7ac1cd58d794ad3>

Prepared By: Raja Khabbaz, OCS Secretary, email: raja.khabbaz.us@ieee.org

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Attendees:

Name	Position	Name	Position
Gora Datta	OCS Chair	<del>Brian Hagerty</del>	<del>R6 Ed Chair</del>
Arti Roth	OCS Treasurer	<del>Wesley Masenten</del>	<del>OCEN</del>
<del>James Grise</del>	<del>OCS Vice Chair</del>	Shirley Tseng	OCCN
Raja Khabbaz	OCS Secretary	Harshad Parmar	EMBS
<del>Noah Flaum</del>	<del>OCEC VP</del>	<del>Brandon Young</del>	<del>Cyber Security SIG</del>
Lan Nguyen	Com SIG	Arie Shen	Guest
John Collins	EMBS	<del>Irving Hvang</del>	<del>Young Professionals</del>
<del>A. Winsor Brown</del>	<del>OCCS</del>	Paul Herrick	PSES
Roger Wilson	PES-IAS	Colleen Neugebauer	Game SIG
<del>Homi Ahmadi</del>	<del>PSES</del>	Nick Massetti	E-Lynx Coordinator
Jonathan Calderon	CSUF SC	Megha Sod	Guest
Doug Teeter	CSUF SC	Kumar Ramajayam	STEM Chair
Massimo Mitolo (Raja Proxy)	OCS Past Chair	Assad	Guest

- 1.0 Presentation and adoption of the present Agenda. Moved: Arie Shen, Seconded: Arti Roth.
- 2.0 Approval of 11 February 2016 Meeting Minutes, as emailed to ExCom officers on 28, 2016.  
 Moved: Kumar Ramajayam, Seconded: Assad.
- 3.0 Chair Report and Update – Gora presented.
  - 3.1 **Membership Drive.** Emphasis for need to grow membership. Look to you for friends, colleagues, or anyone that maybe interested in joining.
  - 3.2 **New Opportunities.** Looking for creative ways to recruit and retain members. Region 6 acknowledge OCS in the past for membership drive accomplishment thanks to John Collins. John’s chapter created IEEE coins/coupons that were handed to volunteers. The IEEE coins/coupons were then used to for IEEE monitory purchases including membership dues. Gora suggested promoting Senior Membership applications as a retention tool.
- 4.0 **Budget Update** – by Arti Roth, Treasurer
  - 4.1 Starting Balance: \$67,000

- 4.2 Last Year Expenditures: \$23,000
- 4.3 Ad Hoc Budget Committee consisting of Gora Datta, Arti Roth, James Grise, Brian Hagerty, Kumar Ramajayam, Raja Khabbaz
- 4.4 This year's goal is to be cash flow positive. Ways to do this include advertising, corporate sponsorship, conferences, and government grants.
- 4.5 Gora wants to acknowledge James Grise for really stepping up and assisting in getting all the Chapters to submit their financials. We will not be getting the bonus. Every chapter submitted with the exception of CPMT.
- 5.0 2016 OCS STEM Chair Report – presented by Kumar Ramajayam
  - 5.1 MiniMAKEathon – April 16-17
    - Golden West College is supplying USB Drives.
    - Irvine Valley College pledge \$3k to sponsor any students from Irvine Unified and Laguna Unified.
    - Olakia has pledged \$200.
  - 5.2 ATTACHMENT – Sponsorship Package for MiniMAKEathon
  - 5.3 EnCore Org – ATTACHMENT Brochure
- 6.0 2016 Region 6 Awards
  - 6.1 James will be the Awards chair.
  - 6.2 Nominations are due May 13. See [sites.ieee.org/OCS/awards](http://sites.ieee.org/OCS/awards)
- 7.0 E-Lynx – Update by Nick Massetti
  - 7.1 Nick introduced himself and discussed modeling E-Lynx after E-Grid. E-grid was setup in the San Francisco Bay Area by Paul Wesling. E-Grid was started by the Santa Clara Valley Chapter.
  - 7.2 New letter is published 2x a month.
  - 7.3 Goal is to sell advertisement.
    - In May solicit advertisements for conference. October/November sending invoices for advertisements.
- 8.0 OC Student Chapter Update – Jonathan
  - 8.1 This year CSUF will like to add workshops
  - 8.2 Would like to organize/start a Eta Kappa Nu
  - 8.3 Hosting a paid workshop called Power Electronics Workshop (see attached flier)
  - 8.4 Jonathan to send in writing financial support request
  - 8.5 Upcoming competitions
    - UCSD
    - IEEE Micro mouse
  - 8.6 Dr. Chang has returned from sabbatical
- 9.0 IEEE-Los Angeles Computer Society Event – Fred Lawler (phoning in)
  - 9.1 Fred phoned in and is looking for assistance to conduct a joint Computer Society meeting between both the OC Section and LA Section. The meeting will take place in Los Alimitos. Looking for speakers and a way to connect with OC Computer Society. Action Item: Fred will email Gora directly. Gora will connect him with the OC Computer Society ExCom which meets 4<sup>th</sup> Monday of each month.

- 9.2 Fred also mention getting connected with OC Section STEM for the Mars Rover STEM event. Kumar will head this effort.
- 10.0 Technology and Engineering Management Society (TEMS) Technical Chapter.
- 10.1 TEMS currently does not exists in OC Section. IEEE wants to open an OC Chapter. Looking for 5-7 members.
- 11.0 Women in Engineering
- 11.1 Gora would like the section to start an WIE Affinity Group. Megha will consider being the chair for the WIE Affinity Group. She currently participates in her employers WIE group. Gora will assist in the process to setup the group.
- 12.0 Micromouse Competition & Student Design Competition
- 12.1 ATTACHMENT – Flyer
- 13.0 eBooks Classics for IEEE Members.
- 13.1 Members received an email regarding publications. This is a huge value add for being a member and want to make members aware of the resources/information that is online.
- 14.0 IEEE Events - Updates
- 14.1 Future Leaders Forum - <http://futureleaders.ieeeusa.org/>
- PACE requesting financial help/contribution from Section.
  - Will be held on July 28-30.
  - James is heading a group that will be attending.
- 14.2 SusTech 2016 Conf is also scheduled for this year - <http://sites.ieee.org/sustech/>
- 14.3 Global Humanitarian Tech Conf is also schedule for this year - <http://sites.ieee.org/ghtc/>
- 14.4 OFC 2016 Optical Fiber Communications Conference and Exhibition, Technical Conference March 20-24, 2016, Exhibition March 22-24, 2016, Anaheim, California; IEEE Communications Society and IEEE Photonics Society are participating sponsors. OC section interested parties can contact: Bruce Worthman, [b.worthman@comsoc.org](mailto:b.worthman@comsoc.org).
- 15.0 Brandon discussed Cyber Security SIG
- 15.1 Michael with Cisco is going to talk about Branch Security
- 15.2 Meet every 4<sup>th</sup> Wednesday of the month at 6:30pm at IVC Atep
- 16.0 EMBS, the focus Chapter presented two presentations.
- 16.1 One presentation is attached.
- 17.0 Next Month Computer Society will be the focus chapter.
- 18.0 Adjournment moved by John Collins, and seconded by Colleen Neugebauer.

**Next meeting:** Thursday, April 14, 2016 at 6:00PM PT.

**For Questions and/or Corrections please contact me at:**

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