IEEE OC Section R60027
09-June-2016 ExCom Meeting Minutes

LOCATION: 41 Tesla, Irvine, CA 92618 (NW EMC building)
TIME: 6:00pm – 6:30pm (Network & Dinner); 6:30-8:30pm ExCom Meeting
WebEx: ~~Call in: 866-203-0920; Access Code: 871 803 0296;~~
              ~~Meeting No: 590 193 855~~

https://ieeemeetings.webex.com/ieeemeetings/j.php?MTID=m9e207ce01ae47f85b7ac1cd58d794ad3

Prepared By: Raja Khabbaz, OCS Secretary, email: raja.khabbaz.us@ieee.org

Attendees:

Name	Position	Name	Position
Gora Datta	OCS Chair	Brian Hagerty	R6 Ed Chair
Arti Roth	OCS Treasurer	~~Wesley Masenten~~	~~OCEN~~
James Grise	OCS Vice Chair	~~Shirley Tseng~~	~~OCCN~~
Raja Khabbaz	OCS Secretary	Harshad Parmar	EMBS
Lan Nguyen	Com SIG	Brandon Young	Cyber Security SIG
John Collins	EMBS	Art Schwarz	Cyber Security SIG
~~Asad Abu-Tarif~~	~~OCCS~~	Arie Shen	Corporate Liaison
~~Roger Wilson~~	~~PES-IAS~~	~~Irvin Huang~~	~~Young Professionals~~
Rob Ryan	Proxy PES-IAS	~~Paul Herrick~~	~~PSES~~
~~Homi Ahmadi~~	~~PSES~~	~~Colleen Neugebauer~~	~~Game SIG~~
~~Doug Teeter~~	~~CSUF SC~~	Nick Massetti	E-Lynx Coordinator
~~Massimo Mitolo~~	~~OCS Past Chair~~	~~Megha Sod~~	~~Women in Engineer~~
~~Christine Rather~~	~~Listserv Manager~~	~~Kumar Ramajayam~~	~~STEM Chair~~
~~Michelle Shinto~~	~~Guest~~	~~Thuy Do~~	~~Guest~~
Angela Youn	Guest	Kay Das	Guest
Anna Papió	Guest		

1.0 Presentation and adoption of the present Agenda. Moved: Brian Hagerty, Seconded: Arie Shen.

2.0 Approval of May 2016 Meeting Minutes, as emailed to ExCom. Arie Shen, Seconded: James Grise.

3.0 Chair Report and Update – Gora.

   3.1 Gora discussed how we started the year late, in February but still can achieve are goals/plans. To recap, the MiniMakethon event was one of the large event goals for the year that was an IEEE sponsored event. Lan and John Collins volunteered and helped. Kumar spearheaded the event. The event attracted 200-250 students, parents, and spectators. More details are on Facebook.com/ieee.ocs.

Three more anchor events are planned for the section. Next event is the Summer BBQ. It's a platform that brings industry and kids/students together. Last year it was held in Tustin. This year's location has not been determined. Looking to do this event with zero cost impact.

Second large event left for the year will be a STEM event for middle school students. It is still being planned.

Final event will be the Dinner Gala. It will be held in December or January. January would allow us to move the cost to next year's budget.

4.0 Nick Massetti discussed the IEEE San Francisco Bay Area Nanotechnology Council's Summer Workshop on Nanotechnology. It is title IEEEnanoCON-29016. They have 65 registered. 38 of the registered are students. Attached to these minutes are notes that were presented in the meeting.

5.0 **Budget Update** – by Arti Roth, Treasurer

5.1 Below is the budget update that was presented:

Title :	CBRS REPORT FOR IEEE ORANGE COUNTY SECTION						
Statement For :	May 2016						
Account :		602700					

Date	Transaction Type	Transaction Code	SubGroup	Amount	Balance	Additional Information	
1-May-16	Interest Paid	REC	Interest	17.34	78,697.41		
9-May-16	Check Paid	PAY	Checks Paid	-217.47	78,479.94	Check# 6027006669	Rising Star
10-May-16	Check Paid	PAY	Checks Paid	-5,000.00	73,479.94	Check# 6027006668	MiniMakathon
16-May-16	Check Paid	PAY	Checks Paid	-132.43	73,347.51	Check# 6027006671	Excomm dinner
17-May-16	Check Paid	PAY	Checks Paid	-601.06	72,746.45	Check# 6027006670	Rising Star
23-May-16	Check Paid	PAY	Checks Paid	-347.6	72,398.85	Check# 6027006673	YP 2015 Meeting expense
31-May-16	Check Paid	PAY	Checks Paid	-100	72,298.85	Check# 6027006672	OCEC membership

Created On: 07-JUN-16

6.0 2016 Region 6 Awards – Update

6.1 James updated the ExCom committee that two nominees were nominated for leadership award, but lacked the years of experience required.

7.0 E-Lynx – Update by Nick Massetti

7.1 No new development to the website. Nick will work with Paul Wesling on getting the development going. James and Arti will review the independent contractor's agreement for approval.

8.0 OCEC (Orange County Engineering Council) – All OCS members are members of OCEC as part of OCS' corporate membership. OCS has a seat on OCEC board. Gora would like to find one person to represent OCS on the OCEC board. Additionally, OCEC board is looking to fill a VP of Communication position that would lead Web and other communication efforts.

9.0 OC Student Chapter Update
    9.1 OC Chapter representatives were not present. Jonathans term has ended. Doug Teeter will be the new chair this fall.

10.0 Corporate Liaison Update – Arie
    10.1 Arie is making a hit list of corporations to collaborate with. UCI's engineering chair, Greg Washington wants to see more collaboration with IEEE. UCI can be used for events. 3 areas of focus:
        1) List of Companies – Gora and Arie will vet companies from the list based on members from those companies.
        2) Bridging academia and industry.
        3) Growth

11.0 Technology and Engineering Management Society (TEMS) Technical Chapter.
    11.1 TEMS currently does not exists in OC Section. IEEE wants to open an OC Chapter. Looking for 5-7 members. Brian gave us some insight on IEEE's intuitive to create a MBGE (master's in business general engineer). Contact Gora if you would like help start a TEMS chapter.

12.0 Women in Engineering - Update
    12.1 Forms are being filled out to for an affinity group. Ann may be able to help.

13.0 IEEE OC Section Business Resource Activity & Innovation Network Introduction – Brian
    13.1 Brian updated the ExCom committee on some efforts IEEE is doing that is lined up with its fundamental core competency of technical publication/research, education, and foundation. Brian participated in Intel International Science and Engineering Fair in Phoenix, Arizona.
        Brian informed the committee about the grant program BRAIN that links California schools to industries.
    13.2 Future Leaders Forum Update - $1,000 per student. Region matches the section only if a student and YP member attend together. OCS has budgeted $1,000 for this event. If a student and YP both attend, then the region will match the $1,000.

14.0 Young Professionals – 2015 Reimbursement Discussion – Irvin and Arti
    14.1 Irvin was seeking a reimbursement of $350 that was used in 2015 for young professionals' and students' meetings and events to purchase food and snacks. The food and snacks at these events helped recruitment and retention. Irvin has submitted receipts with his request. Normally, retroactive reimbursements are not allowed. The ExCom voted unanimously to grant Irvin's request. This is a one-time exception, and will not be allowed moving forward.

15.0 Meeting was adjourned – Moved by Art, Seconded by Arti.

Next meeting: Thursday, July 14, 2016 at 6:00PM PT.

For Questions and/or Corrections please contact me at:
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