IEEE OC Section R60027

14-April-2016 ExCom Meeting Minutes

LOCATION: 41 Tesla, Irvine, CA 92618 (NW EMC building)

TIME: 6:00pm – 6:30pm (Network & Dinner); 6:30-8:30pm ExCom Meeting

WebEx: Call in: 866 203 0920; Access Code: 871 803 0296;

Meeting No: 590 193 855

https://ieeemeetings.webex.com/ieeemeetings/j.php?MTID=m9e207ce01ae47f85b7ac1cd58d794ad3

Prepared By: Raja Khabbaz, OCS Secretary, email: raja.khabbaz.us@ieee.org

Attendees:

Name	Position	Name	Position
Gora Datta	OCS Chair	Brian Hagerty	R6 Ed Chair
Arti Roth	OCS Treasurer	Wesley Masenten	OCEN
James Grise	OCS Vice Chair	Shirley Tseng	OCCN
Raja Khabbaz	OCS Secretary	Harshad Parmar	EMBS
Noah Flaum	OCEC VP	Brandon Young	Cyber Security SIG
Lan Nguyen	Com SIG	A Schwarz	Cyber Security SIG
John Collins	EMBS	Arie Shen	Guest
A. Winsor Brown	OCCS	Irvin Huang	Young Professionals
Roger Wilson	PES-IAS	Paul Herrick	PSES
Homi Ahmadi	PSES	Colleen Neugebauer	Game SIG
Jonathan Calderon	CSUF SC	Nick Massetti	E-Lynx Coordinator
Doug Teeter	CSUF SC	Megha Sod	Guest
Massimo Mitolo	OCS Past Chair	Kumar Ramajayam	STEM Chair
Christine Rather	Listserv Manager	Assad	Guest
Michelle Shinto	Guest		

- 1.0 Presentation and adoption of the present Agenda. Moved: Arti Roth, Seconded: James Grise.
- 2.0 Approval of March 2016 Meeting Minutes, as emailed to ExCom. Brian Hagerty, Seconded: Christine Rather.
- 3.0 Chair Report and Update James Grise (VC) presented. James was filling in for Gora.
 - 3.1 **Membership Drive**. Emphasis for need to grow membership. Look to you for friends, colleagues, or anyone that maybe interested in joining.
 - 3.2 **New Opportunities.** Looking for creative ways to recruit and retain members. Remember to utilize promoting members to Senior Members is a good retention tool.
- 4.0 **Budget Update** by Arti Roth, Treasurer
 - 4.1 Starting Balance: \$64,000
 - 4.2 The rebate should be between \$12k \$13k
 - 4.3 Below is the preliminary budget:

4.4 A	EXCOMM	Rebate				Chapter	Web	Educational	Interest	Other	
d	dinner	Redistribution	Gala	Barbeque	Travel	Support	Support	support	Income	Income	Rebate
January									15		
February	150								15		
March	250								15		
April Û	250								15		
May C	250								15		
June	250								15		13000
July B	250			5000					15		
August	250								15		
September	250								15		
Octoberd	250								15		
November	250		8000						15		
December	250	5000			2000	3000	600	1000	15		
t	2650	5000	8000	5000	2000	3000	600	1000	180		13000
total expens											
total income	13180										

0

- 4.5 A new budget committee will consist of Nick, Brandon, Arti, Brian, James, and Gora
- 4.6 Some ideas to reduce spending include doing a formal Gala every other year.
- 4.7 The goal is to reduce spending and increase cash flow so the organization is cash positive.
- 5.0 Young Professionals 2015 Reimbursement Discussion Irvin and Arti
 - 5.1 Irvin was seeking a reimbursement of \$350 that was used in 2015 for young professionals' and students' meetings and events to purchase food and snacks. The food and snacks at these events helped recruitment and retention. Irvin has submitted receipts with his request. Normally, retroactive reimbursements are not allowed. The ExCom voted unanimously to grant Irvin's request. This is a one-time exception, and will not be allowed moving forward.
- 6.0 2016 OCS STEM Chair Report presented by Kumar Ramajayam
 - 6.1 MiniMAKEathon April 16-17
 - Golden West College is suppling USB Drives.
 - Irvine Valley College pledge \$3k to sponsor any students from Irvine Unified and Laguna Unified.
 - Olakia has pledged \$200.
 - Still severely short on funds. Will ask IEEE OC Section for financial assistance in the estimate amount of \$5,000.
- 7.0 2016 Region 6 Awards
 - 7.1 James and Harshad had a meeting.
 - 7.2 Nominations are due May 21. See sites.ieee.org/OCS/awards.
 - 7.3 Harshad will email the categories and information.
- 8.0 E-Lynx Update by Nick Massetti
 - 8.1 Nick is working on E-Lynx with Paul Wesling. Nick updated the group that the website is being created in WordPress which will allow it to have multiple editors, be responsive, be compatible with mobile devices, and assist with search engine optimization. The email with the update from Paul to Nick is attached to these meeting minutes.
- 9.0 OC Student Chapter Update Jonathan
 - 9.1 OC Chapter representatives were not present. No update was given.
- 10.0 Technology and Engineering Management Society (TEMS) Technical Chapter.
 - 10.1 TEMS currently does not exists in OC Section. IEEE wants to open an OC Chapter. Looking for 5-7 members. Brian gave us some insight on IEEE's intuitive to create a MBGE

(master's in business general engineer). Contact Gora if you would like help start a TEMS chapter.

11.0 Women in Engineering

- 11.1 Last meeting's update was: Gora would like the section to start an WIE Affinity Group. Megha will consider being the chair for the WIE Affinity Group. She currently participates in her employers WIE group. Gora will assist in the process to setup the group.
- 11.2 James emphasized the importance of an affinity group dedicated to women in engineering. Megha was not present to updated us on whether she will be the chair. Gora can update us upon his return.

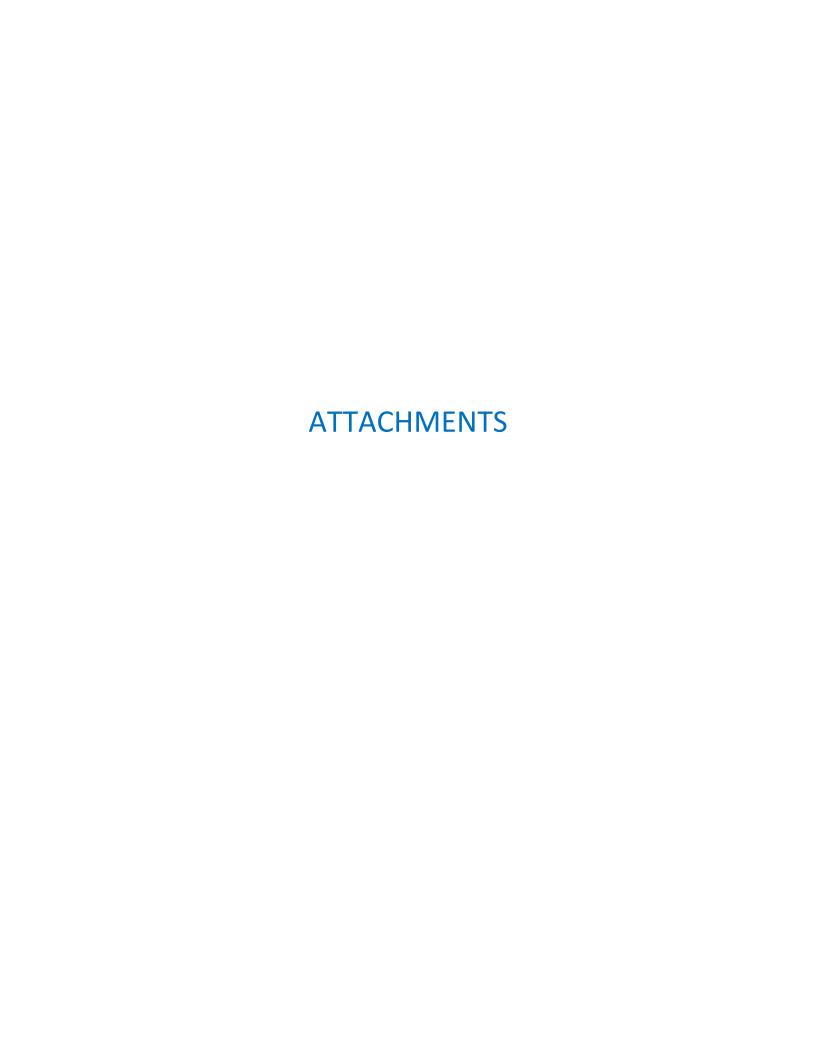
12.0 IEEE Events - Updates

- 12.1 Future Leaders Forum http://futureleaders.ieeeusa.org/
 - PACE requesting financial help/contribution from Section.
 - Will be held on July 28-30.
 - James is heading a group that will be attending.
- 12.2 SusTech 2016 Conf is also scheduled for this year http://sites.ieee.org/sustech/
- 12.3 Global Humanitarian Tech Conf is also schedule for this year http://sites.ieee.org/ghtc/
 13.0 Computer Society was the focus Chapter.
 - 13.1 Computer Society meets every 4th Wednesday of each month at ATEP in IVC (15445 Lansdowne Rd, Tustin, CA 92782). They have hosted many events. The CyberSecurity SIG's Speakers can be found on cssig.brats.com. The Game Sig will also be hosting the 5th annual Game Showcase at UCI's The Cove on May 7th. This event is being sponsored Intel and has grown in the past few years. Registration is being handled through Eventbrite. More information can be found on Facebook, Twitter #gamesig, Eventbrite, UCI's website (innovation.uci.edu), and on IEEE OC Section website.
- 14.0 Adjournment moved by Arti, and seconded by Raja.

Next meeting: Thursday, May 12, 2016 at 6:00PM PT.

For Questions and/or Corrections please contact me at:

Raja Khabbaz, OCS Secretary | cell: 949.945.4960 | email: raja.khabbaz.us@ieee.org



IEEE - ORANGE COUNTY SECTION

APRIL 14TH, 2016

WEBEX: CALL IN: 866-203-0920; ACCESS CODE: 871 803 0296;

MEETING NO: 590 193 855

HTTPS://IEEEMEETINGS.WEBEX.COM/IEEEMEETINGS/J.PHP?MTID=M9E207CE01AE47F85B7AC1CD58D794AD3

AGENDA

- 1.0 ADOPT AGENDA
- 2.0 APPROVE MEETING MINUTES
- 3.0 CHAIR REPORT
- 4.0 BUDGET
- **5.0 YP REIMBURSEMENT?**
- 6.0 STEM OUTREACH KUMAR
- **7.0 2016 REGION 6 AWARDS**
- 8.0 E-LYNX
- 9.0 OC STUDENT CHAPTER UPDATE -
- **JONATHAN**
- **10.0 TEMS**
- 11.0 WOMEN IN ENGINEERING
- 12.0 IEEE EVENTS
- 13.0 CHAPTER REPORTS
- 14.0 ADJOURNMENT



3.0 Chair Report

- * 3.1 Membership Drive
- * 3.2 New Opportunities
- * Updates

2016 Budget Discussion

		Rebate				Chapter	Web	Educational		Other	
	Dinner	Redistribution	Gala	Barbeque	Travel	Support	Support	Support	Interest	Income	Rebate
January	150								15		
February	250								15		
March	250								15		
April	250								15		
May	250								15		
June	250								15		13000
July	250			5000					15		
August	250								15		
September	250								15		
October	250								15		
November	250		8000						15		
December	250	5000			2000	3000	600	1000	15		
Sub-Total	2650	5000	8000	5000	2000	3000	600	1000	180		13000
Total Expense	27250										
Total Income	13180										

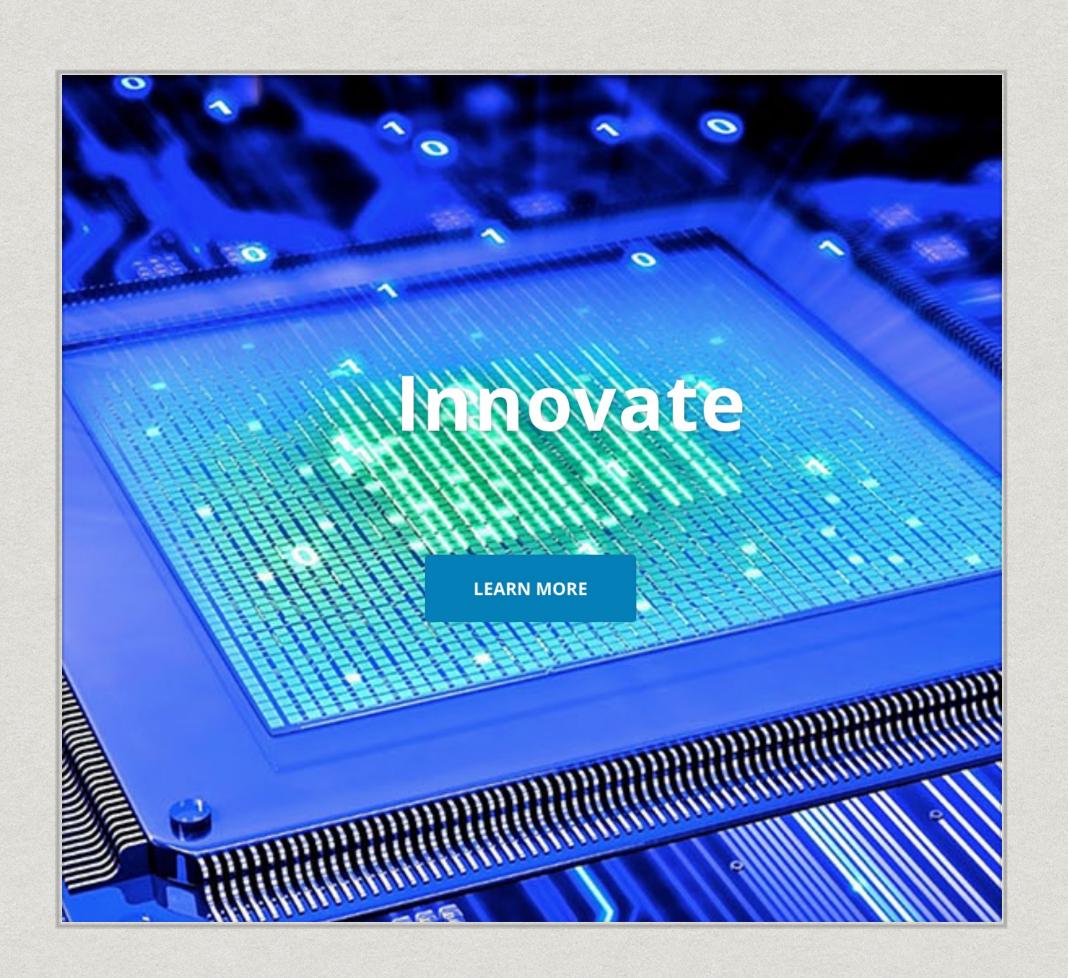
Young Professionals

- * Rising Stars
 - * Reimbursement request



2016 OCS STEM - Chair Report

- * MiniMAKEathon April 16 17
- * Updates



2016 Region 6 Awards

- * James & Harshad
- * Request for nominations
- * Chapter engagement
 - * Chapter Chairs as champions



E-Lynx

Student Chapter

* Updates

* Updates

TEMS

- * Technology and Engineering Management Society
- * Updates

Women in Engineering

* Updates

IEEE Events

- * Future Leaders Forum
 - * PACE requesting financial help/ contribution from Section
 - * http://futureleaders.ieeeusa.org/
- * SusTech 2016 conference
 - * http://sites.ieee.org/sustech/
- * Global Humanitarian Tech Conf
 - * http://sites.ieee.org/ghtc/



Chapter Reports

- * Computer Society Focus Chapter of the month
 - * Cyber security
 - * Game Showcase
- * Updates

THANKYOU

Workspace Webmail:: Print Page 1 of 3

Print | Close Window

Subject: RE: eLynx OC ... next steps

From: "Paul Wesling" < p.wesling@ieee.org>

Date: Wed, Apr 13, 2016 12:10 pm

To: "Nick Massetti" < nick@nmassetticonsulting.com>

Nick --

Woops! No, but I intend to structure our new domain, "www.e-lynx.org", by the end of April.

Hmmm -- can tell them that the website is implemented in WordPress (so, can have multiple editors), will be "responsive" (ie, looks good on tablets and smartphones, and be listed high in Google search results) in addition to browsers; that it's fairly automated (the editor enters an event on a Post, and it propagates to future events on Home Page, past events on archive page, output to generate the 2X/month e-Lynx to all members (through e-Notice) and non-members (through ListServ), and prominent placement for advertisers (conferences, workshops, classes, job openings), where we derive the revenue.

Yes, you can tell them that we are creating a ListServ Dlist that'll include all Chapter officers and helpers; it'll be used twice a month to let Chapters know about upcoming deadlines for publicizing their future meetings; we hope they'll organize their upcoming meetings 6 weeks (or more) in advance, so we can publicize them broadly several times in the month before the event, to increase their attendance. Our objective: to make their jobs more satisfying by turning their hard work into a more satisfying feeling for their speakers, so more technologists will want to present at their meetings. We want to make Chapter officers 'look good'. We are also going to be expanding the publicity beyond the OC Section into nearby Sections where technologists might wish to know about our programs and would be willing to drive/carpool to attend, to make the Chapter's efforts even more worthwhile.

See if you can expand this into a couple of slides.

From: Nick Massetti [mailto:nick@nmassetticonsulting.com]

Sent: Wednesday, April 13, 2016 10:04 AM

To: Paul Wesling

Subject: RE: eLynx OC ... next steps

Hi Paul,

The OC Section meets tomorrow.

Is there anything I can show them re eLynx progress.

Tx, Nick

----- Original Message -----

Subject: RE: Welcome to OC ... next steps From: "Paul Wesling" < p.wesling@ieee.org>

Date: Wed, March 02, 2016 7:39 am

APRIL 서 SIGN IN IEEE OCS EXCOM FEB 11, 2016 Proxy, Guest, Name Missing? Please sign-in on Sheet 2!

SHEETT

Position	Name	Signature (Type Your New Role So I Can Update)	Voting Y/N	Proxy Y/N	
SECTION OFFICERS					
OCS Chair	Gora Datta				
OCS Treasurer	Arti Roth	morning	7		
OCS Vice Chair	James Grise	May the total	\		
OCS Secretary	Raja Khabbaz	Para Plubla			
OCS Past Chair	Massimo Mitolo	0			
CHAPTER CHAIRS/Proxy/Rep					
AESS					
CES					
ComSig	Lan Nguyen	Charles			
CPMT					
EDN Chair					
EMBS	John Collins			- //	
EMC					
MTT-ED					
0000	A. Winsor Brown	With G			
PES-IAS	Roger Wilson	Par Willer			
PSES	Homi Ahmadi				
RAS/R6 Ed Chair	Brian Hagerty	W.X.A.V.	>		
SSCS		3			
STUDENT CHAPTER CHAIRS					
CSUF SC ieee@exchange.fullerton.edu	Jonathan Calderon				
EMBS SC					
UCI SC					
AFFINITY/SIG/ OTHER		7	×		
GameSIG	Colleen Neugebauer	Caller M engelment	>		
OCCN	Shirley Tseng				
OCEN			į		
PACE-SA					
CMI					
Cyber Security SIG	Brandon Young	8-7 V	2		
OCEC	Noah Flaum		4		
Young Proffesionals	Irvin Hvang Huavo		3		
GUESTS / VISITORS					
PSES	Paul Herrick				
	Arie Shen				
	Harshad Parmar				
Eyber Secv. ty SIG	A. Schwarz	a to			
Litery mar.	C. Rather	Charles			
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APRIL 14
SIGN IN IEEE OCS EXCOM FEB-14, 2016 Proxy, Guest, Name Missing? Please sign-in on Sheet 2!

E Lynx					
AFFILIATION		Email	Signature	Voting Y/N	Proxy Y/N
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